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Auditor of State David A. Vaudt today released a report on a special investigation of the Central Point of Coordination for Calhoun and Pocahontas Counties. The report covers the period July 1, 1998 through May 31, 2004. The special investigation was requested by the Calhoun County Attorney as a result of alleged inappropriate disbursements to the Central Point Coordinator (CPC). At the March 2, 2004 Calhoun County Board of Supervisors meeting, the CPC admitted to submitting duplicate travel claims. She offered restitution and stated she would submit her resignation. She is still employed as the CPC.

Vaudt reported the special investigation identified \$55,598.09 of improper or unsupported disbursements. Of this amount, \$23,183.08 was paid to the CPC for travel to client visits or meetings that did not occur or she did not attend, \$1,594.60 of duplicate travel claims were paid to the CPC and \$28,980.39 was paid to the CPC for travel costs that were not supported by documentation or explanation.

The investigation also identified several personal visits made by the CPC to an incarcerated offender at the Fort Dodge Correctional Facility and the Second Judicial District Residential Facility during hours she claimed to be working for the Counties. The salary and related costs incurred by the Counties for the identified time spent with the offender total \$1,615.02.

The report includes recommendations to strengthen Calhoun County's internal controls and overall operations.

Copies of the report have been filed with the Calhoun and Pocahontas County Attorneys, the Division of Criminal Investigation and the Attorney General's Office. A copy of the report is available for review in the Office of Auditor of State and on the Auditor of State's web site at www.state.ia.us/government/auditor/reports.

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**REPORT ON SPECIAL INVESTIGATION
OF THE
CENTRAL POINT OF COORDINATION
FOR CALHOUN AND POCAHONTAS COUNTIES

FOR THE PERIOD
JULY 1, 1998 THROUGH MAY 31, 2004**

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Auditor of State's Report

To the Members of the Calhoun County Board of Supervisors
and the Pocahontas County Board of Supervisors:

As a result of alleged improprieties with certain disbursements and at the request of the Calhoun County Attorney, we conducted a special investigation of transactions initiated by the Central Point Coordinator (CPC) of the Calhoun/Pocahontas Counties' Central Point of Coordination. We have applied certain tests and procedures to selected financial transactions involving the CPC for the period July 1, 1998 through May 31, 2004. Based on a review of relevant information and discussions with a representative of the Division of Criminal Investigation and County officials and personnel, we performed the following procedures:

- (1) Evaluated the internal controls for the Counties' disbursement cycles to determine whether adequate policies and procedures were in place and operating effectively.
- (2) Examined selected disbursements and all travel payments to Ms. Stafford by both counties to determine if the payments were properly approved and supported.
- (3) When possible, confirmed the CPC visited the clients and attended the meetings identified on travel claims she submitted.
- (4) Reviewed the visitor log for the Fort Dodge Correctional Facility to determine the dates and times the CPC visited an offender between September 25, 2003 and February 23, 2004.
- (5) Reviewed various documents, including visitor logs for the period February 28, 2004 to April 20, 2004, from the Second Judicial District Residential Facility.
- (6) Compared the dates and times of the CPC's visits to the Correctional and Residential Facilities in Fort Dodge to information she recorded on travel claims.
- (7) Reviewed the checks for cellular telephone service submitted by the CPC to the Calhoun County Board of Supervisors on March 2, 2004. The checks were compared to invoices for service from February 2001 through November 2003.
- (8) Confirmed certain payments to Calhoun and Pocahontas Counties by the State of Iowa and traced the collections to their deposit.
- (9) Reviewed copies of the Services Management and Strategic plans submitted for the Counties to the Iowa Department of Human Services (DHS). We also contacted representatives of DHS to obtain additional information about programs administered in each County.

These procedures identified \$55,598.09 of improper or unsupported disbursements. Several internal control weaknesses were also identified. Our detailed findings and recommendations are presented in the Investigative Summary and **Exhibits A** through **D** of this report.

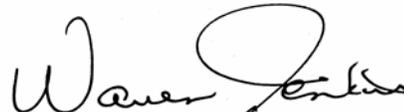
The procedures described above do not constitute an audit of financial statements conducted in accordance with U. S. generally accepted auditing standards. Had we performed additional procedures, or had we performed an audit of financial statements of the Calhoun/Pocahontas Counties' Central Point of Coordination, other matters might have come to our attention that would have been reported to you.

Copies of this report have been filed with the Calhoun County Attorney's Office, the Pocahontas County Attorney's Office, the Division of Criminal Investigation and the Attorney General's Office.

We would like to acknowledge the assistance and many courtesies extended to us by the officials and personnel of Calhoun and Pocahontas Counties and the Division of Criminal Investigation during the course of our investigation.



DAVID A. VAUDT, CPA
Auditor of State



WARREN G. JENKINS, CPA
Chief Deputy Auditor of State

June 10, 2004

Calhoun/Pocahontas Counties' Central Point of Coordination
Investigative Summary

Background Information

In June 1996, Calhoun and Pocahontas Counties entered into a Mental Health Services Coordinator Agreement established in accordance with Chapter 28E of the *Code of Iowa* to jointly administer mental health services and programs offered to citizens with mental illness, mental retardation, developmental disabilities and brain injuries. The Counties refer to the collection of the services and programs as the Central Point of Coordination. The agreement established an Advisory Board responsible for personnel and administrative matters, such as approving budgets and claims. The Advisory Board is composed of one Supervisor from each county and the General Relief Director representing both counties. The General Relief Director's position is currently vacant. The Pocahontas County Auditor serves as secretary for the Advisory Board and the Calhoun County Attorney serves as legal advisor. In June 1996, the Advisory Board hired Rebecca Stafford as the Central Point Coordinator (CPC) to be responsible for daily operations.

Each County maintains a separate Mental Health Fund whose primary funding sources are property tax levies approved by the respective County's Board of Supervisors and funding received from the State of Iowa. To be eligible for State funding, a Services Management Plan must be approved by the Board of Supervisors and be submitted to the Department of Human Services (DHS). The plan describes the mental health services and programs that will be available to the citizens of each County. As the CPC, Ms. Stafford is responsible for administering the Services Management Plan.

Case managers employed by the Iowa Department of Human Services oversee services provided to certain clients. Because the case managers attend staffing meetings and visit clients, they travel frequently. The mileage incurred by a CPC is typically minimal and would include trips to training events and periodic meetings of various organizations.

Each County pays vendors directly for any services provided to their citizens. As provided by the 28E agreement, the Counties equally share the administrative expenses, such as Ms. Stafford's salary, mileage reimbursements, conference fees and other costs as approved by the Advisory Board. Until September 2003, Calhoun County paid all the administrative expenses and was reimbursed by Pocahontas County on a quarterly basis for half the expenses. During September 2003, Calhoun and Pocahontas Counties agreed to have Ms. Stafford submit separate travel claims to each County.

In February 2004, a member of the Calhoun County Board of Supervisors identified duplicate claims submitted to both Calhoun and Pocahontas Counties by Ms. Stafford. The claims were brought to the attention of the Calhoun County Attorney. During the Calhoun County Board of Supervisors' meeting on March 2, 2004, Ms. Stafford admitted she submitted duplicate travel claims to Calhoun and Pocahontas Counties.

As a result of the concerns identified, the Calhoun County Attorney requested the Office of Auditor of State conduct an investigation of certain financial transactions of the Calhoun/Pocahontas Counties' Central Point of Coordination. We performed the procedures detailed in the Auditor of State's Report for the period July 1, 1998 through May 31, 2004.

Detailed Findings

These procedures identified \$55,598.09 of improper or unsupported disbursements. This amount includes \$53,758.07 of improper or unsupported travel payments, \$1,615.02 of salary costs paid by Calhoun and Pocahontas Counties for time Ms. Stafford spent conducting personal visits with

an incarcerated offender in Fort Dodge and \$225.00 for an unsupported payment for mental health services for the offender. Of the travel payments identified, \$23,183.08 was improper because the payments to Ms. Stafford were for client visits or meetings that did not occur or she did not attend. An additional \$1,594.60 was improper because the 24 payments were duplicate claims. The remaining \$28,980.39 paid to Ms. Stafford was not supported by documentation or explanation.

TRAVEL PAYMENTS

Table 1 summarizes the travel claims paid to Ms. Stafford during fiscal years 1997 through 2004. The travel claims paid to Ms. Stafford during fiscal years 1997 and 1998 was reasonable for her position. However, as illustrated by the **Table**, the amount paid to her increased substantially from fiscal years 1998 to 2004. Because of the substantial increase, we tested individual claims for the period July 1, 1998 through May 31, 2004. **Table 1** also summarizes the amount of the improper or unsupported travel payments identified during our investigation for each fiscal year.

Table 1

Fiscal Year	Travel Claims Paid	Questioned Claims
1997	\$ 1,630.64	-
1998	1,100.40	-
1999	2,514.12	2,004.06
2000	7,381.10	5,877.62
2001	9,448.42	7,290.06
2002	13,237.82	11,649.42
2003	16,914.07	15,386.75
2004 ⁽¹⁾	12,343.69	11,550.16
Total	\$ 61,839.22	53,758.07

⁽¹⁾Through May 31, 2004. Includes \$806.05 payment by Calhoun County returned by the CPC. During FY 2004, \$5,817.25 was paid by Calhoun County and \$6,526.44 was paid by Pocahontas County.

The travel claims submitted by Ms. Stafford included several dates of travel. For each travel date, she typically documented the destination, the number of miles traveled, the reimbursement rate per mile, the cost of any meals incurred and a description of the purpose for the travel. While most of the travel claims state the reason for Ms. Stafford's travel was "to see client" or "meeting", the specific client visited or the meeting attended was not usually documented.

We summarized each date of travel submitted by Ms. Stafford. According to her travel claims, she traveled 97,281 miles on CPC business from January 31, 2002 through March 15, 2004. On March 15, 2004, we asked Ms. Stafford if she only drove her personal vehicle for the trips for which she claimed mileage. She stated that was correct.

According to the Certificate of Title issued for Ms. Stafford's vehicle on January 31, 2002, the vehicle's odometer reading was 16,809 miles when it was purchased. We observed the vehicle's odometer on March 15, 2004. At that date it read 83,557 miles. As illustrated by **Table 2**, it is not possible for Ms. Stafford to have traveled all of the 97,281 miles she has been paid for in her personal vehicle.

Table 2

		Number of Miles	
Number of miles claimed by Ms. Stafford:			
01/31/02 – 06/30/02		16,782	
07/01/02 – 06/30/03		48,907	
07/01/03 – 03/15/04 (Calhoun County)		16,235	
07/01/03 – 03/15/04 (Pocahontas County)		<u>15,281</u>	
Total miles claimed			97,281
Odometer reading on 3/15/04		83,557	
Odometer reading on 1/31/02 (approximate date)		<u>16,809</u>	
Total miles driven			<u>66,748</u>
Excess miles claimed			<u>30,457</u>

This calculation does not allow for any personal miles on Ms. Stafford’s vehicle during this two year period. On March 16, 2004, Ms. Stafford approached us and stated, having thought about the previous day’s conversation, she realized she had misspoken. She then stated she also drove her mother’s vehicle when making trips for the CPC.

Because descriptions for each date of travel for the period tested were not specific, we asked Ms. Stafford to identify the client and facility visited when the description indicated either “visited client” or “staffing”. We also asked Ms. Stafford to identify the meeting she attended when the description on the travel claims stated “meeting.” Based on Ms. Stafford’s responses, we contacted the facilities she identified to confirm Ms. Stafford visited the client she indicated on the dates per the travel claims. We also contacted sponsors or other parties for the meetings identified by Ms. Stafford for the travel claims associated with “meetings.”

The individuals we spoke with referred to case files, meeting documents, visitor logs and other support to determine Ms. Stafford’s visits. In some cases, the individuals also made inquiries of the client and/or their family members or additional facility staff. In some instances, the individuals we spoke with confirmed Ms. Stafford did not visit the client or attend the meeting she identified. We have identified the payments to Ms. Stafford as improper for these trips. In other instances, because of the age of the claim or other factors, individuals we spoke with were not able to determine whether or not Ms. Stafford visited the client or attended the meeting. In other instances, we did not receive a response to our request for confirmation. For these trips, we determined the payments to Ms. Stafford were unsupported.

Table 3 summarizes the amounts paid to Ms. Stafford we have identified as improper or unsupported. Detailed explanations are provided in the following paragraphs. The totals have been included in **Exhibit A**.

Table 3

Description	Exhibit	Improper	Unsupported	Total
Duplicate Claims	B	\$ 1,594.60	-	\$ 1,594.60
Client Visits	C	23,026.88	13,309.46	36,336.34
Meetings	C	156.20	14,878.21	15,034.41
Other	C	-	792.72	792.72
Total		<u>\$ 24,777.68</u>	<u>28,980.39</u>	<u>53,758.07</u>

Duplicate Claims – As stated previously, a member of the Calhoun County Board of Supervisors identified claims believed to be paid by both Calhoun and Pocahontas Counties. We reviewed the

travel claims submitted by Ms. Stafford and identified 24 dates for which she received a travel payment from both Counties for the same trip. The clients identified by Ms. Stafford for these trips were clients of Pocahontas County and should not have been billed to Calhoun County. The duplicate claims submitted by Ms. Stafford total \$1,594.60 and are summarized in **Exhibit B**. Copies of selected claims containing duplicate trips are included in **Appendix 1**.

During the Calhoun County Board of Supervisors' meeting on March 2, 2004, Ms. Stafford stated she submitted the duplicate claims in order to recover expenses for cellular telephone service. She presented the Board with 34 redeemed personal checks payable to the cellular service provider. The checks total \$1,694.72 and were dated from March 2001 to December 2003. Prior to February 2001, Calhoun County paid the monthly bill for the cellular service. Ms. Stafford also stated she told the Board on an earlier occasion she was paying for the cellular service herself to save the County money. However, none of the Board Members recall the earlier statement and minutes of a Board meeting could not be located to support her statement.

We reviewed the invoices for the cellular telephone service. The account was established in Calhoun County's name and the invoices agreed with the payments made by Ms. Stafford. The cellular telephone bills paid by Ms. Stafford were not submitted to the Calhoun County Auditor for payment. Based on our review of the invoices, the cellular telephone was used for both business and personal purposes.

According to the minutes of the March 2, 2004 Board meeting, Ms. Stafford stated she would pay restitution and offered to submit her resignation. She also returned a check from Calhoun County for \$806.05 dated February 24, 2004. A large portion of the check was for duplicate trips and a number of the trips claimed were determined to be improper as a result of our investigation. The improper portions of the payment have been included in the amounts we have identified. The returned reimbursement has been included in **Exhibit A** as an offset to the improper payments. Ms. Stafford is still employed by the Counties.

Client Visits – Excluding the duplicate travel claims submitted to Calhoun County, Ms. Stafford claimed mileage for 485 dates for client visits. We contacted the facilities identified by Ms. Stafford to confirm she visited the facility on the dates specified on the claims. For 34 of the dates, facility personnel confirmed Ms. Stafford visited the facility. For 278 of the dates, facility personnel confirmed Ms. Stafford did not visit the facility. For the remaining 173 dates, facility personnel were not able to determine whether or not Ms. Stafford visited the location.

Exhibit C summarizes the improper travel payments to Ms. Stafford for client visits that did not occur and the unsupported travel payments for trips that could not be confirmed. Detailed explanations for selected trips are provided in the following paragraphs.

- According to Ms. Stafford, she visited a client at Chatham Oaks in Iowa City on several occasions between July 1, 2000 and December 31, 2003. A representative from Chatham Oaks stated the client identified by Ms. Stafford died in December 2001. When we discussed the discrepancy with Ms. Stafford, she responded she identified the incorrect client. Ms. Stafford provided two other possible names, but wasn't sure which client she visited.
- According to Ms. Stafford, she visited a client at Duncan Heights, Inc. in Garner on January 22, 2003. A representative of Duncan Heights stated the client moved to Oakwood Care Center in Clear Lake on December 12, 2000.
- According to Ms. Stafford, 34 trips to Clear Lake from March 2001 through February 2004 were to visit a client at Opportunity Village. One of Ms. Stafford's travel claims indicates she transported the client to Clear Lake to meet her sister, even though her sister lives in Rockwell City. Another travel claim states Ms. Stafford drove to Clear Lake to pick up the client and transport her to a Sac City group home. However, a representative of

Opportunity Village confirmed Ms. Stafford attended only three staffing meetings for the client. The representative also contacted the client's mother who confirmed there were no additional meetings with Ms. Stafford. The client's mother also stated Ms. Stafford did not transport her daughter to any other locations. In addition, the client's sister contacted Calhoun County personnel to respond to inquiries regarding Ms. Stafford transporting the client. She stated Ms. Stafford attended annual staffings but that was her only contact. She further stated Ms. Stafford never brought the client to visit her.

- According to Ms. Stafford's travel claims, she visited a client in Nora Springs 11 times from January 2003 through February 2004. However, a representative of Liberty Square in Nora Springs stated Ms. Stafford's only documented visit was when she brought the personal belongings for the client when he was admitted to the facility. The representative also stated she asked the client if Ms. Stafford had been visiting him and he responded "I haven't seen her in years."
- According to Ms. Stafford, she visited a client at Story County Community Life in Ames 19 times from March 2001 through November 2003. A representative of the facility asked the client identified by Ms. Stafford if she had been to see her. The client responded she had only seen her twice, once in Ms. Stafford's County office and once while she was in the hospital in Fort Dodge. According to the representative, the client stated Ms. Stafford had never visited her in Ames.
- According to Ms. Stafford, she visited a client in Ames who was a student at Iowa State University (ISU). The travel claims to visit the client were dated from December 2003 through February 2004. Initially, Ms. Stafford stated documentation related to these visits was not available. However, after several inquiries, Ms. Stafford provided us a copy of meeting notes. According to Ms. Stafford, she started keeping notes for Pocahontas County clients she visited after she started submitting claims separately to each county. We were not able to determine when the notes were prepared.

The client meeting notes provided to us state Ms. Stafford stopped at ISU to check on the client. When we contacted ISU staff to confirm Ms. Stafford's visits, we were told the client hadn't been a student at ISU since July 2000. A copy of Ms. Stafford's notes is included in **Appendix 2**.

- According to a representative of Exceptional Persons in Waterloo, Ms. Stafford was invited to attend a "Personal Outcomes Planning" on June 24, 2003 for a client to determine the best transition for the individual into an independent living situation. Ms. Stafford did not attend the meeting. However, she still claimed mileage to Waterloo to attend the meeting.

Meetings – For the dates Ms. Stafford claimed mileage to a "Meeting" or "Conference," we asked her to identify the purpose, date and location of the event. Ms. Stafford stated she is a member of the Mental Health Board and attends meetings at the North Central Iowa Mental Health Center in Fort Dodge, Central Point of Coordination Meetings in Cherokee and various Department of Human Services (DHS) meetings.

For 463 dates of travel, Ms. Stafford claimed mileage to a meeting or conference. We contacted the sponsor of the meetings identified by Ms. Stafford to confirm her travel on the dates specified on the claims. For 123 of the dates, the individuals we spoke with confirmed Ms. Stafford's attendance. For 2 of the dates, the individuals stated Ms. Stafford did not attend the meeting. For the remaining 338 dates, individuals we spoke with were not able to determine Ms. Stafford's attendance at the meeting.

Exhibit C summarizes the improper travel payments to Ms. Stafford for meetings that did not occur and the unsupported travel payments for meetings that could not be confirmed. Detailed explanations for selected meetings are provided in the following paragraphs.

Fort Dodge – Ms. Stafford received payments for mileage to 134 meetings in Fort Dodge. We contacted a representative from the North Central Iowa Mental Health Center to confirm Ms. Stafford’s attendance at several specific meetings. By reviewing the meeting minutes, the representative was able to identify 47 meetings Ms. Stafford attended.

Cherokee – We also contacted the Cherokee County CPC to confirm the meetings held there. The Cherokee County CPC stated they do not record who attends the meetings. However, their meetings are usually held on the first or second Wednesday of the month. Since the exact Wednesday of each meeting was not available, we identified meetings claimed on days other than Wednesdays. For the 47 travel dates claimed by Ms. Stafford for meetings in Cherokee, 12 were not on a Wednesday.

Des Moines and Ames – A representative of DHS stated a CPC would typically attend meetings sponsored by DHS and the Iowa State Association of Counties (ISAC). We asked representatives from each of the two agencies to confirm Ms. Stafford’s attendance at any events held on the dates Ms. Stafford included on her travel claims. Of the 164 dates Ms. Stafford claimed mileage to Des Moines or Ames for a meeting, her attendance at only 27 meetings could be confirmed.

We have listed the improper payments made to Ms. Stafford for mileage to meetings that did not occur or she did not attend in **Exhibit C**. The **Exhibit** also includes the unsupported payments made to Ms. Stafford for the mileage to meetings we were not able confirm.

Other Travel Dates – We identified 13 travel dates that did not include any indication of the purpose or description of the travel. The amounts claimed for these 13 travel dates total \$792.72 and are listed in **Exhibit C**. Because no other documentation was available to support these travel payments made to Ms. Stafford, they are included in **Exhibit A**.

IMPROPER SALARY PAYMENTS

Based on information from a Calhoun County official, we contacted a representative of the Iowa Department of Corrections and obtained a copy of the electronic visitors’ log for the Fort Dodge Correctional Facility from September 25, 2003 through February 23, 2004. The log documents the specific times Ms. Stafford visited an incarcerated offender at the correctional facility on 32 occasions. A copy of a portion of the log has been included in **Appendix 3**.

On February 23, 2004, the offender was paroled to the Second Judicial District Residential Correctional Facility in Fort Dodge. We obtained the log of his visitors from the facility for February 28, 2004 through April 20, 2004. The log documents Ms. Stafford signed it as a “friend” when she visited. It documents the specific times Ms. Stafford visited the offender on 11 occasions. A copy of the visitor’s log is included in **Appendix 4**. Ms. Stafford stated to us and a DCI agent she has a personal relationship with the offender.

According to Ms. Stafford and other County officials, she does not prepare timesheets to record the time she works for the Counties. However, during an interview with Ms. Stafford and an agent from the Division of Criminal Investigation (DCI), she provided monthly calendars to us for September 2003 through April 2004. Ms. Stafford stated the hours recorded on the calendars were the actual hours she worked. A copy of her calendar for April is included in **Appendix 5**.

We compared the time recorded by Ms. Stafford on the calendars to the visitors’ log and identified 18 visits exceeding 47 hours for which Ms. Stafford claimed to be working for the Counties when she was actually visiting the offender. **Exhibit D** summarizes the 18 visits. In addition to the time Ms. Stafford spent at the Correctional Facility, we estimated she traveled at least one hour (round trip) for each visit. Therefore, an additional 18 hours is also included in **Exhibit D**. The **Exhibit** lists the destination Ms. Stafford documented on her travel claim for 17 of the 18 days. Each of the trips claimed by Ms. Stafford on the 17 days was found to be improper or

unsupported and has been included in **Exhibit C**. Ms. Stafford did not submit a travel claim for 1 of the 18 days.

As documented in **Exhibit D**, a number of the visits extended into and beyond the end of a normal work day. Ms. Stafford frequently took time away from work and identified the time off as “paid time back,” indicating she had earned and was using compensatory time. Therefore, we included the entire duration of the visit and travel time in the total hours identified.

In addition, Ms. Stafford spent a majority of April 1, 2004 with the offender when she also claimed to be working for the Counties. The “Residential Offender Ins/Outs Summary” report we obtained from the Residential Facility documents the offender left the facility at 9:02AM for a psychiatry appointment and returned at 3:12PM that day. We obtained a copy of a letter from Ms. Stafford to the Residential Facility requesting reimbursement for providing transportation to the appointments in Spencer on March 1, 2004 and April 1, 2004. According to a representative of the facility, the request was denied because reimbursement is not provided for transportation to appointments.

The calendar provided to us by Ms. Stafford shows she did not work on March 1. Her time related to the offender on April 1 was determined in the same manner as the time related to her visits to the Correctional Facility.

As illustrated by **Table 4**, Ms. Stafford earned gross pay of \$1,424.16 for the time she spent traveling to and visiting the offender at the Correctional Facility and the time she spent with the offender on April 1, 2004. The Counties incurred total payroll costs of \$1,615.02 for the time. This amount has been included in **Exhibit A**.

Table 4

Description	Visits to Correctional Facility	April 1, 2004	Total
Number of hours with offender	47	6	53
Estimated travel time	18	1	20
Total number of hours	65	7	73
Hourly salary*	\$ 19.78	19.78	19.78
Improper gross salary	1,285.70	138.46	1,424.16
FICA (7.65% of salary)	98.36	10.60	108.96
IPERS (5.75% of salary)	73.93	7.97	81.90
Total improper salary	\$ 1,457.99	157.03	1,615.02

*Calculated by dividing Ms. Stafford’s annual salary by 2,080 hours.

During an interview with Ms. Stafford, she stated she was part of the offender’s after care team. As the CPC, she submitted claims to the Pocahontas County Auditor to pay for the offender’s mental health services. We determined the County paid \$225.00 for the offender’s psychiatry appointment in Spencer on March 1, 2004. The offender had been a Pocahontas County mental health client before he was incarcerated in June 2002. We asked a representative from DHS if a County would be responsible for providing mental health services to an offender incarcerated in a State correctional facility. The DHS representative stated the County no longer is responsible for providing mental health services when a client is sent to prison because the State of Iowa provides the necessary services. Because all eligibility information was not available to us for the offender, we were not able to determine if the State or County was responsible for providing services when the individual resided in the Residential facility. Due to the nature in which Ms. Stafford obtained services for the offender at the expense of the County, we have included the \$225.00 payment in **Exhibit A** as an unsupported payment.

Recommended Control Procedures

As part of our investigation, we reviewed the procedures used by the Calhoun/Pocahontas Counties' Central Point of Coordination to process disbursements. An important aspect of internal control is to establish procedures providing accountability for assets susceptible to loss from error and irregularities. These procedures provide the actions of one individual will act as a check of those of another and provide a level of assurance that errors or irregularities will be noted within a reasonable time during the course of normal operations. Based on our findings and observations detailed below, the following recommendations are made to strengthen the Counties' internal controls.

- A. Travel Payments – During our review of the CPC's travel claims, we identified a number of improper or unsupported payments. Also, the CPC's travel claims were not reviewed and approved by the Advisory Board, as required by the terms of the 28E agreement.

Recommendation – All travel payments should be supported by appropriate documentation which contains a description of the destination and the client or facility visited or the meetings attended. In addition, all travel payments should be reviewed and approved.

- B. Disbursements – During our review of disbursements from the Calhoun County Mental Health Fund for the period July 1, 1998 through May 31, 2004, the following conditions were identified:

- (1) The CPC provided original invoices for mental health services to the County Auditor's Office for payment. The original invoices were then returned to the CPC.
- (2) The warrants issued by the County Auditor's Office for payment of mental health services were given to the CPC to mail.
- (3) Several mental health services disbursements were made from the General Fund rather than the Mental Health Fund as required by section 331.424A(5) of the *Code of Iowa*.

Recommendation – All original invoices for mental health expenditures should be maintained in the County Auditor's Office. All warrants issued for the County should be mailed from the County Auditor's Office. All disbursements for mental health services should be made from the Mental Health Fund and not from the General Fund.

- C. Payroll – During our review of payroll for the Calhoun/Pocahontas Counties' Central Point of Coordination for the period of July 1, 1998 through May 31, 2004, the following conditions were identified:

- (1) Properly approved timesheets were not submitted to the County Auditor to support payroll warrants to the CPC.
- (2) Vacation and sick leave usage were not reported to the County Auditor and the related balances were not reviewed by the Advisory Board.

In addition, using the calendars Ms. Stafford provided to us, we identified a number of days off taken as "PTB", or "paid time back." This indicates Ms. Stafford, a salaried employee, was earning and using compensatory time. This may not be in accordance with rules established by the Fair Labor Standards Act.

Recommendation – Properly approved timesheets should be submitted to the County Auditor by each employee. Vacation and sick leave usage should also be reviewed, approved and reported to the County Auditor. In addition, vacation and sick leave balances should also be reviewed by the Board.

In addition, the County should ensure all employees comply with rules established by the Fair Labor Standards Act.

**Central Point of Coordination
For Calhoun and Pocahontas Counties**

Exhibits

**Central Point of Coordination
For Calhoun and Pocahontas Counties**

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Summary of Findings
For the period July 1, 1998 through May 31, 2004

Description	Exhibit / Page Number	Payment by:		Total
		Calhoun County	Pocahontas County	
Improper travel payments:				
Duplicate claims	Exhibit B/ Page 8	\$ 1,594.60	-	1,594.60
Client visits that did not occur or were not attended	Page 7	10,286.10	12,740.78	23,026.88 *
Meetings that did not occur or were not attended	Page 7	77.00	79.20	156.20 *
		11,957.70	12,819.98	24,777.68
Improper salary payments	Pages 10-11	807.51	807.51	1,615.02
Improper disbursements		12,765.21	13,627.49	26,392.70
Unsupported travel claims:				
Client visits	Page 7	6,211.55	7,097.91	13,309.46
Meetings	Page 7	7,464.18	7,414.03	14,878.21
Other travel	Page 7	342.00	450.72	792.72
		14,017.73	14,962.66	28,980.39
Unsupported payment for mental health services	Pages 10-11	-	225.00	225.00
Unsupported disbursements		14,017.73	15,187.66	29,205.39
Total improper and unsupported disbursements		26,782.94	28,815.15	55,598.09
Less: returned travel payment	Page 8	(806.05)	-	(806.05)
Net improper and unsupported disbursements		\$ 25,976.89	28,815.15	54,792.04

* - These total \$23,183.08 as shown on **Exhibit C**.

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Duplicate Travel Claims
For the period July 1, 1998 through May 31, 2004

Information provided on travel claim submitted by Ms. Stafford

Date	Destination	# of Miles	Amount	Purpose	
10/20/03	Woodward	150	\$ 52.50	<i>Not identified</i>	
10/22/03	Rock Valley	230	80.50	To see client	
11/24/03	Woodward	180	63.00	To see client	
12/02/03	Waterloo	312	109.20	To see client	
12/11/03	Des Moines	215	75.25	To see client	
12/15/03	Ames	180	63.00	To see client	
12/17/03	Iowa City	440	154.00	To see client	
12/18/03	Woodward	180	63.00	To see client	^
12/18/03	Woodward	150	54.00	To see client	^
12/22/03	Des Moines	215	75.25	To see client	
01/07/04	Waterloo	312	109.20	To see client	
01/12/04	Ames	180	63.00	To see client	
01/14/04	Rock Valley	230	80.50	To see client	
01/15/04	Woodward	150	52.50	To see client	
01/16/04	Fort Dodge	60	21.00	To see client	
01/27/04	Carroll	80	28.00	To see client	
01/28/04	Des Moines	215	75.25	To see client	
01/29/04	Fort Dodge	60	21.00	To see client	
01/30/04	Woodward	150	52.50	To see client	
02/04/04	Ames	180	63.00	To see client	
02/09/04	Waterloo	312	109.20	To see client	
02/12/04	Des Moines	215	75.25	To see client	
02/16/04	Rock Valley	230	80.50	To see client	
02/17/04	Carroll	80	28.00	To see client	
Totals		<u>4,706</u>	<u>\$ 1,648.60</u>		

^ - These travel claim entries were shown separately because Ms. Stafford claimed two different mileage amounts for this client visit.

Note - The clients identified by Ms. Stafford for these trips were citizens of Pocahontas County. Therefore, the claims submitted to Calhoun County are improper.

Payment by:		
Calhoun Co.	Pocahontas Co.	Improper
\$.35 / mile	\$.36 / mile	Disbursement
\$ 52.50	54.00	52.50
80.50	82.80	80.50
63.00	64.80	63.00
109.20	112.32	109.20
75.25	77.40	75.25
63.00	64.80	63.00
154.00	158.40	154.00
63.00	-	63.00
-	54.00	-
75.25	77.40	75.25
109.20	112.32	109.20
63.00	64.80	63.00
80.50	82.80	80.50
52.50	54.00	52.50
21.00	21.60	21.00
28.00	28.80	28.00
75.25	77.40	75.25
21.00	21.60	21.00
52.50	54.00	52.50
63.00	64.80	63.00
109.20	112.32	109.20
75.25	77.40	75.25
80.50	82.80	80.50
28.00	28.80	28.00
\$ 1,594.60	1,629.36	1,594.60

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Improper and Unsupported Travel Payments
For the period July 1, 1998 through May 31, 2004

Information provided on travel claim submitted by Ms. Stafford

Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
06/04/98	Sac City	40	\$ 0.28	11.20	-	11.20	Meeting	
06/24/98	Ankeny	200	0.28	56.00	-	56.00	Meeting	
07/17/98	Des Moines	211	0.28	59.08	-	59.08	Meeting	
07/24/98	Cherokee	122	0.28	34.16	-	34.16	Meeting	
08/11/98	Des Moines	211	0.28	59.08	-	59.08	Meeting	
08/18/98	Fort Dodge	60	0.28	16.80	-	16.80	Meeting	
08/19/98	Cherokee	122	0.28	34.16	-	34.16	Meeting	
08/31/98	Spencer	102	0.28	28.56	-	28.56	CPC Meeting	
09/10/98	Fort Dodge	60	0.28	16.80	-	16.80	Meeting	
09/18/98	Des Moines	211	0.28	59.08	-	59.08	Meeting	
09/29/98	Des Moines	211	0.28	59.08	-	59.08	Meeting	
10/12/98	Des Moines	211	0.28	59.08	-	59.08	Meeting	
10/21/98	Spencer	102	0.28	28.56	-	28.56	Meeting	
10/22/98	Fort Dodge	60	0.28	16.80	-	16.80	Meeting	
10/23/98	Cherokee	122	0.28	34.16	-	34.16	Meeting	
10/26/98	Spencer	102	0.28	28.56	-	28.56	Meeting	
10/29/98	Fort Dodge	60	0.28	16.80	-	16.80	Meeting	
10/30/98	Fort Dodge	60	0.28	16.80	-	16.80	Open House at NCARF	
11/02/98	Estherville	104	0.28	29.12	-	29.12	Meeting	
11/18/98	Fort Dodge	60	0.28	16.80	-	16.80	Meeting	
11/30/98	Spencer	102	0.28	28.56	-	28.56	Meeting	
12/04/98	Fort Dodge	60	0.28	16.80	-	16.80	Meeting	
12/07/98	Des Moines	211	0.28	59.08	-	59.08	Meeting	
12/14/98	Spencer	102	0.28	28.56	-	28.56	Meeting	
12/22/98	Fort Dodge	60	0.28	16.80	-	16.80	Meeting	
12/27/98	Cherokee	122	0.28	34.16	-	34.16	Meeting	
01/05/99	Spencer	102	0.28	28.56	-	28.56	Meeting	
01/12/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
01/28/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	

	Improper Amount	Unsupported Amount	Payment by:	
			Calhoun	Pocahontas
\$	-	11.20	5.60	5.60
	-	56.00	28.00	28.00
	-	59.08	29.54	29.54
	-	34.16	17.08	17.08
	-	59.08	29.54	29.54
	-	16.80	8.40	8.40
	-	34.16	17.08	17.08
	-	28.56	14.28	14.28
	-	16.80	8.40	8.40
	-	59.08	29.54	29.54
	-	59.08	29.54	29.54
	-	59.08	29.54	29.54
	-	28.56	14.28	14.28
	-	16.80	8.40	8.40
	-	34.16	17.08	17.08
	-	28.56	14.28	14.28
	-	16.80	8.40	8.40
	-	16.80	8.40	8.40
	-	29.12	14.56	14.56
	-	16.80	8.40	8.40
	-	28.56	14.28	14.28
	-	16.80	8.40	8.40
	-	59.08	29.54	29.54
	-	28.56	14.28	14.28
	-	16.80	8.40	8.40
	-	34.16	17.08	17.08
	-	28.56	14.28	14.28
	-	18.00	9.00	9.00
	-	18.00	9.00	9.00

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Improper and Unsupported Travel Payments
For the period July 1, 1998 through May 31, 2004

Information provided on travel claim submitted by Ms. Stafford

Travel				Mileage		Total		Purpose of Travel
Date	Destination	Miles	Rate	Total	Meals	Cost		
02/04/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
02/08/99	Spencer	102	0.30	30.60	-	30.60	Meeting	
02/24/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
03/02/99	Lake City	30	0.30	9.00	-	9.00	Meeting	
03/03/99	Fort Dodge	70	0.30	21.00	-	21.00	DHS & AEA Meeting	
03/04/99	Des Moines	215	0.30	64.50	9.12	73.62	Meeting	
03/12/99	Des Moines	211	0.30	63.30	-	63.30	Meeting	
03/16/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
03/23/99	Fort Dodge	70	0.30	21.00	-	21.00	2 Meetings	
03/30/99	Ames	180	0.30	54.00	-	54.00	Meeting	
04/07/99	Des Moines	211	0.30	63.30	-	63.30	Meeting	
04/13/99	<i>not identified</i>			100.00	-	100.00	Registration for Meeting in May	
04/15/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
04/23/99	Cherokee	122	0.30	36.60	-	36.60	Meeting	
04/27/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
04/28/99	Lake City	30	0.30	9.00	-	9.00	Meeting	
04/29/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
05/03/99	Spencer	102	0.30	30.60	-	30.60	Meeting	
05/05/99	Storm Lake	60	0.30	18.00	-	18.00	Meeting	
05/06/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
05/13/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
05/14/99	Des Moines	211	0.30	63.30	-	63.30	Meeting	
05/18/99	Ames	190	0.30	57.00	-	57.00	Meeting	
05/25/99	Webster City	100	0.30	30.00	-	30.00	Meeting	
05/27/99	Sac City	40	0.30	12.00	-	12.00	Meeting	
05/28/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
06/01/99	Waterloo	312	0.30	93.60	7.18	100.78	Meeting	
06/22/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
06/24/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
06/25/99	Ames	180	0.30	54.00	5.10	59.10	Meeting	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	18.00	9.00	9.00
-	30.60	15.30	15.30
-	18.00	9.00	9.00
-	9.00	4.50	4.50
-	21.00	10.50	10.50
-	73.62	36.81	36.81
-	63.30	31.65	31.65
-	18.00	9.00	9.00
-	21.00	10.50	10.50
-	54.00	27.00	27.00
-	63.30	31.65	31.65
-	100.00	50.00	50.00
-	18.00	9.00	9.00
-	36.60	18.30	18.30
-	18.00	9.00	9.00
-	9.00	4.50	4.50
-	18.00	9.00	9.00
-	30.60	15.30	15.30
-	18.00	9.00	9.00
-	18.00	9.00	9.00
-	18.00	9.00	9.00
-	63.30	31.65	31.65
-	57.00	28.50	28.50
-	30.00	15.00	15.00
-	12.00	6.00	6.00
-	18.00	9.00	9.00
-	100.78	50.39	50.39
-	18.00	9.00	9.00
-	18.00	9.00	9.00
-	59.10	29.55	29.55

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Improper and Unsupported Travel Payments
For the period July 1, 1998 through May 31, 2004

Information provided on travel claim submitted by Ms. Stafford

Travel				Mileage		Total		Purpose of Travel
Date	Destination	Miles	Rate	Total	Meals	Cost		
06/29/99	Storm Lake	60	0.30	18.00	6.66	24.66	Meeting	
07/01/99	Spencer	102	0.30	30.60	-	30.60	Meeting	
07/02/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
07/08/99	Carroll	80	0.30	24.00	-	24.00	Meeting	
07/09/99	Des Moines	215	0.30	64.50	-	64.50	Meeting	
07/12/99	Fort Dodge	60	0.30	18.00	4.95	22.95	Meeting	
07/14/99	Storm Lake	60	0.30	18.00	5.49	23.49	Meeting	
07/15/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
07/15/99	Sac City	40	0.30	12.00	-	12.00	Meeting	
07/16/99	Des Moines	215	0.30	64.50	-	64.50	Meeting	
07/19/99	Ames	180	0.30	54.00	-	54.00	Meeting	
07/22/99	Spencer	102	0.30	30.60	-	30.60	Meeting	
08/05/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
08/11/99	Storm Lake	60	0.30	18.00	5.49	23.49	Meeting	
08/12/99	Ames	180	0.30	54.00	4.95	58.95	Meeting	
08/19/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
08/26/99	Spirit Lake	163	0.30	48.90	4.78	53.68	Meeting	
08/31/99	Storm Lake	60	0.30	18.00	-	18.00	Meeting	
09/01/99	Des Moines	215	0.30	64.50	-	64.50	Meeting	
09/03/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
09/07/99	Carroll	80	0.30	24.00	-	24.00	Meeting	
09/09/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
09/10/99	Des Moines	215	0.30	64.50	-	64.50	Meeting	
09/13/99	Storm Lake	60	0.30	18.00	5.49	23.49	Meeting	
09/14/99	Des Moines	215	0.30	64.50	4.95	69.45	Meeting	
09/15/99	Algona	100	0.30	30.00	4.61	34.61	Meeting	
09/16/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
09/17/99	Des Moines	215	0.30	64.50	-	64.50	Meeting	
09/22/99	Ames	180	0.30	54.00	-	54.00	Meeting	
09/28/99	Storm Lake	60	0.30	18.00	5.49	23.49	Meeting	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	24.66	12.33	12.33
-	30.60	15.30	15.30
-	18.00	9.00	9.00
-	24.00	12.00	12.00
-	64.50	32.25	32.25
-	22.95	11.48	11.48
-	23.49	11.75	11.75
-	18.00	9.00	9.00
-	12.00	6.00	6.00
-	64.50	32.25	32.25
-	54.00	27.00	27.00
-	30.60	15.30	15.30
-	18.00	9.00	9.00
-	23.49	11.75	11.75
-	58.95	29.48	29.48
-	18.00	9.00	9.00
-	53.68	26.84	26.84
-	18.00	9.00	9.00
-	64.50	32.25	32.25
-	18.00	9.00	9.00
-	24.00	12.00	12.00
-	18.00	9.00	9.00
-	64.50	32.25	32.25
-	23.49	11.75	11.75
-	69.45	34.73	34.73
-	34.61	17.31	17.31
-	18.00	9.00	9.00
-	64.50	32.25	32.25
-	54.00	27.00	27.00
-	23.49	11.75	11.75

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Improper and Unsupported Travel Payments
For the period July 1, 1998 through May 31, 2004

Information provided on travel claim submitted by Ms. Stafford

Travel Date	Destination	Miles		Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
10/01/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
10/05/99	Guttenburg	450	0.30	135.00	9.79	144.79	To see client	
10/07/99	Ames	180	0.30	54.00	5.94	59.94	Meeting	
10/11/99	Spirit Lake	163	0.30	48.90	-	48.90	Meeting	
10/13/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
10/14/99	<i>not identified</i>	-	-	-	8.30	8.30	Lunch at Auditor/CPC Meeting	
10/15/99	Des Moines	215	0.30	64.50	-	64.50	Meeting	
10/18/99	Cherokee	122	0.30	36.60	-	36.60	Meeting	
10/19/99	Des Moines	215	0.30	64.50	-	64.50	Meeting	
10/22/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
11/02/99	Des Moines	215	0.30	64.50	5.03	69.53	Meeting	
11/04/99	Des Moines	215	0.30	64.50	7.54	72.04	Meeting	
11/10/99	Ames	180	0.30	54.00	5.95	59.95	Meeting	
12/01/99	Ames	180	0.30	54.00	5.95	59.95	Meeting	
12/02/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
12/06/99	Ocheyedan	210	0.30	63.00	4.76	67.76	CPC Meeting	
12/07/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
12/08/99	Spencer	102	0.30	30.60	-	30.60	Meeting	
12/21/99	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
12/27/99	Ames	180	0.30	54.00	4.99	58.99	Meeting	
01/04/00	Spencer	102	0.30	30.60	-	30.60	Meeting in evening	
01/06/00	Storm Lake	60	0.30	18.00	-	18.00	Meeting	
01/07/00	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
01/11/00	Ames	180	0.30	54.00	4.53	58.53	Meeting	
01/13/00	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
01/14/00	Des Moines	215	0.30	64.50	-	64.50	Meeting	
01/20/00	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
01/21/00	Des Moines	215	0.30	64.50	-	64.50	Meeting	
01/25/00	Fort Dodge	60	0.30	18.00	-	18.00	Meeting	
01/28/00	Waterloo	312	0.30	93.60	-	93.60	Meeting	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	18.00	9.00	9.00
-	144.79	72.40	72.40
-	59.94	29.97	29.97
-	48.90	24.45	24.45
-	18.00	9.00	9.00
-	8.30	4.15	4.15
-	64.50	32.25	32.25
-	36.60	18.30	18.30
-	64.50	32.25	32.25
-	18.00	9.00	9.00
-	69.53	34.77	34.77
-	72.04	36.02	36.02
-	59.95	29.98	29.98
-	59.95	29.98	29.98
-	18.00	9.00	9.00
-	67.76	33.88	33.88
-	18.00	9.00	9.00
-	30.60	15.30	15.30
-	18.00	9.00	9.00
-	58.99	29.50	29.50
-	30.60	15.30	15.30
-	18.00	9.00	9.00
-	18.00	9.00	9.00
-	58.53	29.27	29.27
-	18.00	9.00	9.00
-	64.50	32.25	32.25
-	18.00	9.00	9.00
-	64.50	32.25	32.25
-	18.00	9.00	9.00
-	93.60	46.80	46.80

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Improper and Unsupported Travel Payments
For the period July 1, 1998 through May 31, 2004

Information provided on travel claim submitted by Ms. Stafford

Travel Date	Destination	Miles		Rate		Mileage		Meals		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost						
01/31/00	Lake City	30	0.30	9.00	-	9.00					Meeting	
02/01/00	Ames	180	0.30	54.00	-	54.00					Meeting	
02/03/00	Fort Dodge	60	0.30	18.00	-	18.00					Meeting	
02/04/00	Des Moines	215	0.30	64.50	-	64.50					Meeting	
02/07/00	Storm Lake	60	0.30	18.00	-	18.00					Meeting	
02/08/00	Woodward	150	0.30	45.00	5.95	50.95					Meeting	
02/09/00	Emmetsburg	50	0.30	15.00	5.20	20.20					Meeting	
02/10/00	Fort Dodge	60	0.30	18.00	-	18.00					Meeting	
02/16/00	Spencer	102	0.30	30.60	-	30.60					Meeting	
02/17/00	Fort Dodge	60	0.30	18.00	-	18.00					Meeting	
02/18/00	Guttenburg	450	0.30	135.00	-	135.00					Meeting	
02/28/00	Fort Dodge	60	0.30	18.00	-	18.00					Meeting	
03/01/00	Spencer	102	0.30	30.60	-	30.60					Meeting	
03/02/00	Clarinda	326	0.30	97.80	5.95	103.75					To see client	
03/03/00	Des Moines	215	0.30	64.50	5.03	69.53					Meeting	
03/07/00	Ames	180	0.30	54.00	-	54.00					Meeting	
03/08/00	Guttenburg	450	0.30	135.00	-	135.00					To see client	
03/10/00	Waterloo	312	0.30	93.60	-	93.60					To see client	
03/17/00	Des Moines	215	0.30	64.50	4.53	69.03					Meeting	
03/21/00	Fort Dodge	60	0.30	18.00	-	18.00					Meeting	
03/22/00	Woodward	150	0.30	45.00	-	45.00					Meeting	
03/23/00	Spencer	102	0.30	30.60	-	30.60					Meeting	
03/24/00	Waterloo	312	0.30	93.60	-	93.60					Meeting	
03/27/00	Ottumwa	438	0.30	131.40	4.65	136.05					Staffing	
03/30/00	Carroll	80	0.30	24.00	4.40	28.40					Meeting	
03/30/00	Fort Dodge	60	0.30	18.00	-	18.00					Meeting	
03/31/00	Des Moines	215	0.30	64.50	4.53	69.03					Meeting	
04/03/00	Spencer	102	0.30	30.60	-	30.60					Meeting	
04/04/00	Ames	180	0.30	54.00	-	54.00					Meeting	
04/05/00	Storm Lake	60	0.30	18.00	-	18.00					Meeting	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	9.00	4.50	4.50
-	54.00	27.00	27.00
-	18.00	9.00	9.00
-	64.50	32.25	32.25
-	18.00	9.00	9.00
-	50.95	25.48	25.48
-	20.20	10.10	10.10
-	18.00	9.00	9.00
-	30.60	15.30	15.30
-	18.00	9.00	9.00
-	135.00	67.50	67.50
-	18.00	9.00	9.00
-	30.60	15.30	15.30
103.75	-	51.88	51.88
-	69.53	34.77	34.77
-	54.00	27.00	27.00
-	135.00	67.50	67.50
-	93.60	46.80	46.80
-	69.03	34.52	34.52
-	18.00	9.00	9.00
-	45.00	22.50	22.50
-	30.60	15.30	15.30
-	93.60	46.80	46.80
-	136.05	68.03	68.03
-	28.40	14.20	14.20
-	18.00	9.00	9.00
-	69.03	34.52	34.52
-	30.60	15.30	15.30
-	54.00	27.00	27.00
-	18.00	9.00	9.00

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Travel Date	Destination	Miles	Rate	Mileage		Total		Purpose of Travel
				Total	Meals	Cost		
04/06/00	Fort Dodge	60	0.30	18.00	-	18.00		Meeting
04/07/00	Clarinda	326	0.30	97.80	-	97.80		To see client
04/10/00	Spencer	102	0.30	30.60	-	30.60		Meeting
04/11/00	Fort Dodge	60	0.30	18.00	-	18.00		Staffing & Meetings
04/14/00	Waterloo	312	0.30	93.60	4.74	98.34		To see client
04/18/00	Des Moines	215	0.30	64.50	-	64.50		Meeting
04/20/00	Fort Dodge	60	0.30	18.00	-	18.00		Meeting
04/24/00	Ottumwa	438	0.30	131.40	5.95	137.35		For Staffing
04/26/00	Storm Lake	60	0.30	18.00	-	18.00		Meeting
04/27/00	Fort Dodge	60	0.30	18.00	4.53	22.53		Meeting
04/28/00	Des Moines	215	0.30	64.50	-	64.50		Meeting
05/01/00	Spencer	102	0.30	30.60	-	30.60		Meeting in evening
05/05/00	Guttenburg	450	0.30	135.00	-	135.00		To see client
05/08/00	Fort Dodge	60	0.30	18.00	-	18.00		Meeting
05/09/00	Lake City	30	0.30	9.00	-	9.00		To see client
05/10/00	Storm Lake	60	0.30	18.00	3.70	21.70		Meeting
05/11/00	Clarinda	326	0.30	97.80	4.12	101.92		Staffing & Meetings
05/16/00	Des Moines	215	0.30	64.50	4.53	69.03		Meeting
05/17/00	Guttenburg	450	0.30	135.00	-	135.00		To see client
05/18/00	Fort Dodge	60	0.30	18.00	-	18.00		Meeting
05/22/00	Fort Dodge	60	0.30	18.00	-	18.00		Meeting
05/24/00	Des Moines	215	0.30	64.50	-	64.50		Conference
05/30/00	Ames	180	0.30	54.00	4.42	58.42		Meeting
05/31/00	Spencer	102	0.30	30.60	-	30.60		Meeting
06/01/00	Des Moines	215	0.30	64.50	-	64.50		Meeting
06/02/00	Fort Dodge	60	0.30	18.00	-	18.00		Meeting
06/08/00	Fort Dodge	60	0.30	18.00	-	18.00		Meeting
06/12/00	Garner	150	0.30	45.00	3.95	48.95		To see client
06/14/00	Des Moines	215	0.30	64.50	-	64.50		Meeting
06/15/00	Waterloo	312	0.30	93.60	-	93.60		For Staffing

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	18.00	9.00	9.00
97.80	-	48.90	48.90
-	30.60	15.30	15.30
-	18.00	9.00	9.00
-	98.34	49.17	49.17
-	64.50	32.25	32.25
-	18.00	9.00	9.00
-	137.35	68.68	68.68
-	18.00	9.00	9.00
-	22.53	11.27	11.27
-	64.50	32.25	32.25
-	30.60	15.30	15.30
-	135.00	67.50	67.50
-	18.00	9.00	9.00
-	9.00	4.50	4.50
-	21.70	10.85	10.85
101.92	-	50.96	50.96
-	69.03	34.52	34.52
-	135.00	67.50	67.50
-	18.00	9.00	9.00
-	18.00	9.00	9.00
-	64.50	32.25	32.25
-	58.42	29.21	29.21
-	30.60	15.30	15.30
-	64.50	32.25	32.25
-	18.00	9.00	9.00
-	18.00	9.00	9.00
-	48.95	24.48	24.48
-	64.50	32.25	32.25
-	93.60	46.80	46.80

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Travel Date	Destination	Mileage		Meals	Total Cost	Purpose of Travel
		Miles	Rate			
06/22/00	Fort Dodge	60	0.30	-	18.00	Meeting
06/23/00	Storm Lake	60	0.30	-	18.00	Legislative Meeting
06/26/00	Spencer	102	0.30	-	30.60	Meeting
06/28/00	Des Moines	215	0.30	4.53	69.03	Meeting
06/29/00	Sioux City	196	0.30	4.48	63.28	Meeting
06/30/00	Ottumwa	438	0.30	5.95	137.35	For Staffing
07/03/00	Ames	180	0.32	-	57.60	Meeting
07/06/00	Carroll	80	0.32	-	25.60	For Staffing
07/11/00	Iowa City	440	0.32	2.73	143.53	To see client
07/12/00	Clarinda	326	0.32	-	104.32	To see client
07/14/00	Fort Dodge	60	0.32	-	19.20	Meeting
07/17/00	Des Moines	215	0.32	-	68.80	Meeting
07/18/00	Guttenburg	450	0.32	-	144.00	To see client
07/20/00	Ames	180	0.32	-	57.60	Meeting
07/21/00	Rock Valley	260	0.32	-	83.20	To see client
07/25/00	Des Moines	215	0.32	-	68.80	Meeting
07/27/00	Des Moines, Ottumwa	438	0.32	-	140.16	Meeting (DSM), see client (Ottumwa)
07/28/00	Cherokee	122	0.32	-	39.04	DHS Meeting
07/31/00	Clarinda	326	0.32	-	104.32	To see client
08/01/00	Dubuque	480	0.32	-	153.60	Went to look at possible placement for client
08/03/00	Ames	180	0.32	-	57.60	Meeting
08/07/00	Fort Dodge	60	0.32	-	19.20	Meeting
08/09/00	Iowa City	440	0.32	-	140.80	To see client
08/10/00	Garner	150	0.32	-	48.00	To see client
08/10/00	Storm Lake	60	0.32	-	19.20	Meeting
08/15/00	Rock Valley	260	0.32	-	83.20	To see client
08/16/00	Waterloo	312	0.32	-	99.84	To see client
08/22/00	Clarinda	326	0.32	-	104.32	To see client

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	18.00	9.00	9.00
-	18.00	9.00	9.00
-	30.60	15.30	15.30
-	69.03	34.52	34.52
-	63.28	31.64	31.64
-	137.35	68.68	68.68
-	57.60	28.80	28.80
25.60	-	12.80	12.80
143.53	-	71.77	71.77
104.32	-	52.16	52.16
-	19.20	9.60	9.60
-	68.80	34.40	34.40
-	144.00	72.00	72.00
-	57.60	28.80	28.80
83.20	-	41.60	41.60
-	68.80	34.40	34.40
-	140.16	70.08	70.08
-	39.04	19.52	19.52
104.32	-	52.16	52.16
-	153.60	76.80	76.80
-	57.60	28.80	28.80
-	19.20	9.60	9.60
140.80	-	70.40	70.40
-	48.00	24.00	24.00
-	19.20	9.60	9.60
83.20	-	41.60	41.60
-	99.84	49.92	49.92
104.32	-	52.16	52.16

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Travel				Mileage		Total		Purpose of Travel
Date	Destination	Miles	Rate	Total	Meals	Cost		
08/23/00	Des Moines, Ottumwa	438	0.32	140.16	-	140.16	Meeting (DSM), see client (Ottumwa)	
08/24/00	Cherokee	122	0.32	39.04	-	39.04	CPC Meeting	
08/30/00	Sioux City	196	0.32	62.72	-	62.72	Meeting	
09/06/00	Des Moines	215	0.32	68.80	-	68.80	Meeting	
09/07/00	Fort Dodge	60	0.32	19.20	-	19.20	Meeting	
09/08/00	Rock Valley	260	0.32	83.20	-	83.20	To see client	
09/12/00	Clarinda	326	0.32	104.32	4.53	108.85	To see client	
09/13/00	Fort Dodge	60	0.32	19.20	-	19.20	Meeting	
09/15/00	Ames	180	0.32	57.60	4.53	62.13	Meeting	
09/20/00	Guttenburg	450	0.32	144.00	-	144.00	To see client	
09/21/00	Woodward	150	0.32	48.00	-	48.00	To see client	
09/25/00	Garner	150	0.32	48.00	-	48.00	To see client	
09/26/00	Waterloo	312	0.32	99.84	4.95	104.79	To see client	
09/28/00	Des Moines, Ottumwa	438	0.32	140.16	-	140.16	Meeting and then to see client in Ottumwa.	
10/04/00	Carroll	80	0.32	25.60	-	25.60	<i>not identified</i>	
10/09/00	Spencer	102	0.32	32.64	-	32.64	Meeting	
10/10/00	Guttenburg	450	0.32	144.00	-	144.00	To see client	
10/11/00	Des Moines, Ottumwa	438	0.32	140.16	-	140.16	<i>not identified</i>	
10/16/00	Clarinda	326	0.32	104.32	-	104.32	To see client	
10/18/00	Sioux City	196	0.32	62.72	-	62.72	<i>not identified</i>	
10/19/00	Des Moines	215	0.32	68.80	-	68.80	Meeting	
10/23/00	Storm Lake	60	0.32	19.20	-	19.20	Meeting	
10/24/00	Ames	180	0.32	57.60	-	57.60	Meeting	
10/25/00	Waterloo	312	0.32	99.84	-	99.84	To see client	
10/26/00	Des Moines	215	0.32	68.80	-	68.80	Meeting	
10/30/00	Rock Valley	260	0.32	83.20	-	83.20	To see client	
10/30/00	Woodward	150	0.32	48.00	-	48.00	To see client	
11/01/00	Iowa City	440	0.32	140.80	-	140.80	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	140.16	70.08	70.08
-	39.04	19.52	19.52
-	62.72	31.36	31.36
-	68.80	34.40	34.40
-	19.20	9.60	9.60
83.20	-	41.60	41.60
108.85	-	54.43	54.43
-	19.20	9.60	9.60
-	62.13	31.07	31.07
-	144.00	72.00	72.00
-	48.00	24.00	24.00
-	48.00	24.00	24.00
-	104.79	52.40	52.40
-	140.16	70.08	70.08
-	25.60	12.80	12.80
-	32.64	16.32	16.32
-	144.00	72.00	72.00
-	140.16	70.08	70.08
104.32	-	52.16	52.16
-	62.72	31.36	31.36
-	68.80	34.40	34.40
-	19.20	9.60	9.60
-	57.60	28.80	28.80
-	99.84	49.92	49.92
-	68.80	34.40	34.40
83.20	-	41.60	41.60
-	48.00	24.00	24.00
140.80	-	70.40	70.40

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		Miles	Rate	Total	Meals	Cost		
11/03/00	Fort Dodge	60	0.32	19.20	-	19.20	Meeting	
11/07/00	Sioux City	196	0.32	62.72	-	62.72	For Staffing	
11/09/00	Lake City	40	0.32	12.80	-	12.80	For Staffing	
01/09/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
01/10/01	Ames	180	0.34	61.20	-	61.20	Meeting	
01/16/01	Carroll	80	0.34	27.20	-	27.20	For Staffing	
01/17/01	Clarinda	326	0.34	110.84	-	110.84	For Staffing	
01/19/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
01/25/01	Lake City	40	0.34	13.60	-	13.60	For Staffing	
01/31/01	Emmetsburg	50	0.34	17.00	-	17.00	For Staffing	
02/01/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
02/05/01	Spencer	102	0.34	34.68	-	34.68	Meeting	
02/07/01	Ames	180	0.34	61.20	-	61.20	Meeting	
02/13/01	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
02/14/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
02/15/01	Sioux City	196	0.34	66.64	-	66.64	To see client	
02/20/01	Waterloo	312	0.34	106.08	-	106.08	To see client	
02/21/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
02/26/01	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
03/08/01	Waterloo	312	0.34	106.08	-	106.08	To see client	
03/12/01	Storm Lake	60	0.34	20.40	-	20.40	Meeting	
03/13/01	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
03/14/01	Spencer	102	0.34	34.68	-	34.68	Meeting	
03/15/01	Lake City	40	0.34	13.60	-	13.60	To see client	
03/19/01	Sioux City	196	0.34	66.64	-	66.64	To see client	
03/20/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
03/22/01	Clear Lake	210	0.34	71.40	-	71.40	To see client	
03/23/01	Iowa City	440	0.34	149.60	-	149.60	To see client	
03/26/01	Lake City	40	0.34	13.60	-	13.60	<i>not identified</i>	
03/29/01	Ames	180	0.34	61.20	-	61.20	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	19.20	9.60	9.60
62.72	-	31.36	31.36
12.80	-	6.40	6.40
-	20.40	10.20	10.20
-	61.20	30.60	30.60
27.20	-	13.60	13.60
110.84	-	55.42	55.42
-	20.40	10.20	10.20
13.60	-	6.80	6.80
17.00	-	8.50	8.50
-	20.40	10.20	10.20
-	34.68	17.34	17.34
-	61.20	30.60	30.60
-	20.40	10.20	10.20
-	73.10	36.55	36.55
66.64	-	33.32	33.32
-	106.08	53.04	53.04
-	20.40	10.20	10.20
-	20.40	10.20	10.20
-	106.08	53.04	53.04
-	20.40	10.20	10.20
-	20.40	10.20	10.20
-	34.68	17.34	17.34
-	13.60	6.80	6.80
66.64	-	33.32	33.32
-	20.40	10.20	10.20
71.40	-	35.70	35.70
149.60	-	74.80	74.80
-	13.60	6.80	6.80
61.20	-	30.60	30.60

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		Miles	Rate	Total	Meals	Cost		
04/09/01	Spencer	102	0.34	34.68	-	34.68	Meeting	
04/11/01	Guttenburg	450	0.34	153.00	-	153.00	To see client	
04/12/01	Clarinda	326	0.34	110.84	-	110.84	To see client	
04/16/01	Sioux City	196	0.34	66.64	-	66.64	<i>not identified</i>	
04/19/01	Waterloo	312	0.34	106.08	-	106.08	To see client	
04/20/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
04/23/01	Spencer	102	0.34	34.68	-	34.68	<i>not identified</i>	
04/24/01	Ames	180	0.34	61.20	-	61.20	For Staffing	
04/27/01	Des Moines	-	-	-	8.85	8.85	Meeting	
04/30/01	Storm Lake	60	0.34	20.40	-	20.40	Meeting	
05/02/01	Guttenburg	450	0.34	153.00	-	153.00	To see client	
05/03/01	Sioux City	196	0.34	66.64	-	66.64	To see client	
05/04/01	Waterloo	312	0.34	106.08	-	106.08	To see client	
05/07/01	Iowa City	440	0.34	149.60	4.23	153.83	To see client	
05/10/01	Clarinda	326	0.34	110.84	-	110.84	To see client	
05/15/01	Clear Lake	210	0.34	71.40	-	71.40	To see client	
05/17/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
05/21/01	Spencer	102	0.34	34.68	-	34.68	Meeting	
05/22/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
05/23/01	Algona	100	0.34	34.00	-	34.00	To see client	
05/24/01	Ames	180	0.34	61.20	-	61.20	Meeting	
05/25/01	Fort Dodge	60	0.34	20.40	-	20.40	<i>not identified</i>	
05/29/01	Carroll	80	0.34	27.20	-	27.20	To see clients	
05/31/01	Iowa City	440	0.34	149.60	-	149.60	To see client	
06/01/01	Guttenburg	450	0.34	153.00	-	153.00	To see client	
07/05/01	Clarinda	326	0.34	110.84	-	110.84	To see client	
07/06/01	Guttenburg	450	0.34	153.00	-	153.00	To see client	
07/09/01	Clear Lake	210	0.34	71.40	-	71.40	To see client	
07/10/01	Ames	180	0.34	61.20	-	61.20	Meeting	
07/11/01	Fort Dodge	60	0.34	20.40	-	20.40	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	34.68	17.34	17.34
-	153.00	76.50	76.50
110.84	-	55.42	55.42
-	66.64	33.32	33.32
-	106.08	53.04	53.04
-	73.10	36.55	36.55
-	34.68	17.34	17.34
61.20	-	30.60	30.60
-	8.85	4.43	4.43
-	20.40	10.20	10.20
-	153.00	76.50	76.50
66.64	-	33.32	33.32
-	106.08	53.04	53.04
153.83	-	76.92	76.92
110.84	-	55.42	55.42
71.40	-	35.70	35.70
-	73.10	36.55	36.55
-	34.68	17.34	17.34
-	73.10	36.55	36.55
34.00	-	17.00	17.00
-	61.20	30.60	30.60
-	20.40	10.20	10.20
27.20	-	13.60	13.60
149.60	-	74.80	74.80
-	153.00	76.50	76.50
110.84	-	55.42	55.42
-	153.00	76.50	76.50
71.40	-	35.70	35.70
-	61.20	30.60	30.60
-	20.40	10.20	10.20

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Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
07/12/01	Waterloo	312	0.34	106.08	-	106.08	To see client	
07/16/01	Spencer	102	0.34	34.68	-	34.68	Meeting	
07/17/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
07/20/01	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
07/23/01	Carroll	80	0.34	27.20	-	27.20	To see client	
07/24/01	Emmetsburg	50	0.34	17.00	-	17.00	For Staffing	
07/25/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
07/26/01	Storm Lake	60	0.34	20.40	-	20.40	Meeting	
07/30/01	Sioux City	196	0.34	66.64	-	66.64	To see client	
08/02/01	Clarinda	326	0.34	110.84	-	110.84	To see client	
08/03/01	Iowa City	440	0.34	149.60	-	149.60	To see client	
08/06/01	Waterloo	312	0.34	106.08	-	106.08	To see client	
08/09/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
08/10/01	Ames	180	0.34	61.20	-	61.20	Meeting	
08/13/01	Spencer	102	0.34	34.68	-	34.68	Meeting	
08/15/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
08/16/01	Clear Lake	210	0.34	71.40	-	71.40	To see client	
08/17/01	Cherokee	122	0.34	41.48	-	41.48	Meeting - State Payment	
08/20/01	Sioux City	196	0.34	66.64	-	66.64	To see client	
08/21/01	Cherokee	122	0.34	41.48	-	41.48	CPC Meeting	
08/23/01	Guttenburg	450	0.34	153.00	-	153.00	To see client	
08/24/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
08/27/01	Storm Lake	60	0.34	20.40	-	20.40	Meeting	
08/29/01	Clarinda	326	0.34	110.84	-	110.84	To see client	
08/30/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
09/05/01	Sioux City	196	0.34	66.64	-	66.64	To see client	
09/06/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting - AEA	
09/07/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting - 6 County Board	
09/10/01	Iowa City	440	0.34	149.60	-	149.60	To see client	
09/11/01	Spencer	102	0.34	34.68	-	34.68	Meeting	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	106.08	53.04	53.04
-	34.68	17.34	17.34
-	73.10	36.55	36.55
-	20.40	10.20	10.20
27.20	-	13.60	13.60
17.00	-	8.50	8.50
-	73.10	36.55	36.55
-	20.40	10.20	10.20
66.64	-	33.32	33.32
110.84	-	55.42	55.42
149.60	-	74.80	74.80
-	106.08	53.04	53.04
-	20.40	10.20	10.20
-	61.20	30.60	30.60
-	34.68	17.34	17.34
-	73.10	36.55	36.55
71.40	-	35.70	35.70
-	41.48	20.74	20.74
66.64	-	33.32	33.32
-	41.48	20.74	20.74
-	153.00	76.50	76.50
-	73.10	36.55	36.55
-	20.40	10.20	10.20
110.84	-	55.42	55.42
-	73.10	36.55	36.55
66.64	-	33.32	33.32
-	20.40	10.20	10.20
-	20.40	10.20	10.20
149.60	-	74.80	74.80
-	34.68	17.34	17.34

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Travel Date	Destination	Miles	Rate	Mileage		Total		Purpose of Travel
				Total	Meals	Cost		
09/12/01	Sioux City	196	0.34	66.64	-	66.64		To see client
09/14/01	Ames	180	0.34	61.20	-	61.20		To see client
09/18/01	Woodward	150	0.34	51.00	-	51.00		To see client
09/20/01	Des Moines	215	0.34	73.10	-	73.10		Meeting
09/21/01	Clear Lake	210	0.34	71.40	-	71.40		To see client
09/24/01	Spencer	102	0.34	34.68	-	34.68		Meeting
09/25/01	Carroll	80	0.34	27.20	-	27.20		To see client
09/27/01	Des Moines	215	0.34	73.10	-	73.10		Meeting
09/28/01	Fort Dodge	60	0.34	20.40	-	20.40		Meeting
10/01/01	Storm Lake	60	0.34	20.40	-	20.40		Meeting
10/02/01	Clear Lake	210	0.34	71.40	-	71.40		To see client
10/05/01	Clarinda	326	0.34	110.84	-	110.84		To see client
10/08/01	Spencer	102	0.34	34.68	-	34.68		Meeting
10/09/01	Guttenburg	450	0.34	153.00	-	153.00		To see client
10/11/01	Sioux City	196	0.34	66.64	-	66.64		To see client
10/12/01	Des Moines	215	0.34	73.10	-	73.10		To see client
10/15/01	Waterloo	312	0.34	106.08	-	106.08		To see client
10/16/01	Ames	180	0.34	61.20	-	61.20		To see client
10/18/01	Fort Dodge	60	0.34	20.40	-	20.40		Legislative Dinner
10/18/01	Rock Valley	260	0.34	88.40	-	88.40		To see client
10/19/01	Clear Lake	210	0.34	71.40	-	71.40		To see client
10/22/01	Des Moines	215	0.34	73.10	-	73.10		Meeting
10/23/01	Manson	28	0.34	9.52	-	9.52		Home visit with guardian
10/26/01	Carroll	80	0.34	27.20	-	27.20		To see client
10/29/01	Belmond	172	0.34	58.48	-	58.48		To see client
10/30/01	Fort Dodge	60	0.34	20.40	-	20.40		Meeting
10/31/01	Spencer	102	0.34	34.68	-	34.68		To see client
11/01/01	Storm Lake	60	0.34	20.40	-	20.40		<i>not identified</i>
11/02/01	Ames & Fort Dodge	180	0.34	61.20	-	61.20		<i>not identified</i>

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
66.64	-	33.32	33.32
61.20	-	30.60	30.60
-	51.00	25.50	25.50
-	73.10	36.55	36.55
71.40	-	35.70	35.70
-	34.68	17.34	17.34
27.20	-	13.60	13.60
-	73.10	36.55	36.55
-	20.40	10.20	10.20
-	20.40	10.20	10.20
71.40	-	35.70	35.70
110.84	-	55.42	55.42
-	34.68	17.34	17.34
-	153.00	76.50	76.50
66.64	-	33.32	33.32
-	73.10	36.55	36.55
-	106.08	53.04	53.04
61.20	-	30.60	30.60
-	20.40	10.20	10.20
88.40	-	44.20	44.20
71.40	-	35.70	35.70
-	73.10	36.55	36.55
-	9.52	4.76	4.76
27.20	-	13.60	13.60
58.48	-	29.24	29.24
-	20.40	10.20	10.20
-	34.68	17.34	17.34
-	20.40	10.20	10.20
-	61.20	30.60	30.60

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Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
11/05/01	Guttenburg	450	0.34	153.00	-	153.00	To see client	
11/06/01	Sioux City	196	0.34	66.64	-	66.64	For Staffing	
11/07/01	Waterloo	312	0.34	106.08	-	106.08	To see client	
11/08/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
11/13/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
11/14/01	Clear Lake	210	0.34	71.40	-	71.40	To see client	
11/15/01	Clarinda	326	0.34	110.84	-	110.84	To see client	
11/16/01	Woodward	150	0.34	51.00	-	51.00	To see client	
11/19/01	Rock Valley	260	0.34	88.40	-	88.40	To see client	
11/26/01	Spencer	102	0.34	34.68	-	34.68	Meeting	
11/27/01	Fort Dodge	60	0.34	20.40	-	20.40	For Staffing	
11/28/01	Storm Lake	60	0.34	20.40	-	20.40	Meeting	
11/29/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
11/30/01	Fort Dodge	60	0.34	20.40	-	20.40	CFR Meeting	
12/03/01	Clear Lake	210	0.34	71.40	-	71.40	To see client	
12/05/01	Waterloo	312	0.34	106.08	-	106.08	To see client	
12/06/01	Des Moines	215	0.34	73.10	-	73.10	Meeting	
12/07/01	Ames	180	0.34	61.20	-	61.20	To see client	
12/10/01	Rock Valley	230	0.34	78.20	-	78.20	To see client	
12/12/01	Nora Springs	228	0.34	77.52	-	77.52	To see client	
12/13/01	Clarinda	326	0.34	110.84	-	110.84	To see client	
12/17/01	Belmond	172	0.34	58.48	-	58.48	To see client	
12/18/01	Spencer	102	0.34	34.68	-	34.68	Meeting	
12/19/01	Guttenberg	450	0.34	153.00	-	153.00	To see client	
12/20/01	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
12/26/01	Storm Lake	60	0.34	20.40	-	20.40	For Staffing	
12/27/01	Des Moines	215	0.34	73.10	-	73.10	To see client	
12/28/01	Sioux City	196	0.34	66.64	-	66.64	To see client	
01/02/02	Clear Lake	210	0.34	71.40	-	71.40	To see client	
01/03/02	Waterloo	312	0.34	106.08	-	106.08	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	153.00	76.50	76.50
66.64	-	33.32	33.32
-	106.08	53.04	53.04
-	20.40	10.20	10.20
-	20.40	10.20	10.20
71.40	-	35.70	35.70
110.84	-	55.42	55.42
-	51.00	25.50	25.50
88.40	-	44.20	44.20
-	34.68	17.34	17.34
-	20.40	10.20	10.20
-	20.40	10.20	10.20
-	73.10	36.55	36.55
-	20.40	10.20	10.20
71.40	-	35.70	35.70
-	106.08	53.04	53.04
-	73.10	36.55	36.55
61.20	-	30.60	30.60
78.20	-	39.10	39.10
77.52	-	38.76	38.76
110.84	-	55.42	55.42
58.48	-	29.24	29.24
-	34.68	17.34	17.34
-	153.00	76.50	76.50
-	20.40	10.20	10.20
-	20.40	10.20	10.20
-	73.10	36.55	36.55
66.64	-	33.32	33.32
71.40	-	35.70	35.70
-	106.08	53.04	53.04

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Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
01/04/02	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
01/07/02	Storm Lake	60	0.34	20.40	-	20.40	Meeting	
01/14/02	Algona	100	0.34	34.00	-	34.00	To see client	
01/23/02	Rock Valley	230	0.34	78.20	-	78.20	To see client	
01/24/02	Guttenberg	450	0.34	153.00	-	153.00	To see client	
01/25/02	Cherokee	122	0.34	41.48	-	41.48	Advisory Board Meeting at Cherokee MHI	
01/28/02	Spencer	102	0.34	34.68	-	34.68	Meeting	
01/29/02	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
02/01/02	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
02/04/02	Storm Lake	60	0.34	20.40	-	20.40	Meeting	
02/05/02	Clarinda	326	0.34	110.84	-	110.84	To see client	
02/06/02	Clear Lake	210	0.34	71.40	-	71.40	To see client	
02/07/02	Woodward	150	0.34	51.00	-	51.00	To see client	
02/08/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
02/11/02	Nora Springs and Clear	220	0.34	74.80	-	74.80	To see clients	
02/12/02	Rock Valley	230	0.34	78.20	-	78.20	To see client	
02/14/02	Guttenberg	450	0.34	153.00	-	153.00	To see client	
02/15/02	Des Moines	215	0.34	73.10	-	73.10	Meeting	
02/18/02	Spencer	102	0.34	34.68	-	34.68	Meeting	
02/19/02	Ames	180	0.34	61.20	-	61.20	To see client	
02/21/02	Waterloo	312	0.34	106.08	-	106.08	To see client	
02/25/02	Algona	100	0.34	34.00	-	34.00	To see client	
02/27/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
02/28/02	Des Moines	215	0.34	73.10	-	73.10	Meeting	
03/04/02	Spencer	102	0.34	34.68	-	34.68	Meeting	
03/06/02	Waterloo	312	0.34	106.08	-	106.08	To see client	
03/07/02	Woodward	150	0.34	51.00	-	51.00	To see clients	
03/08/02	Guttenberg	450	0.34	153.00	-	153.00	To see client	
03/13/02	Rock Valley	230	0.34	78.20	-	78.20	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	20.40	10.20	10.20
-	20.40	10.20	10.20
34.00	-	17.00	17.00
78.20	-	39.10	39.10
-	153.00	76.50	76.50
-	41.48	20.74	20.74
-	34.68	17.34	17.34
-	20.40	10.20	10.20
-	20.40	10.20	10.20
-	20.40	10.20	10.20
110.84	-	55.42	55.42
71.40	-	35.70	35.70
-	51.00	25.50	25.50
66.64	-	33.32	33.32
74.80	-	37.40	37.40
78.20	-	39.10	39.10
-	153.00	76.50	76.50
-	73.10	36.55	36.55
-	34.68	17.34	17.34
61.20	-	30.60	30.60
-	106.08	53.04	53.04
34.00	-	17.00	17.00
66.64	-	33.32	33.32
-	73.10	36.55	36.55
-	34.68	17.34	17.34
-	106.08	53.04	53.04
-	51.00	25.50	25.50
-	153.00	76.50	76.50
78.20	-	39.10	39.10

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Travel		Miles		Rate		Mileage		Meals		Total		Purpose of Travel
Date	Destination	Miles	Rate	Total	Meals	Cost						
03/14/02	Clarinda	326	0.34	110.84	-	110.84				To see client		
03/15/02	Ames	180	0.34	61.20	-	61.20				Meeting		
03/18/02	Waterloo	312	0.34	106.08	-	106.08				To see clients		
03/19/02	Algona	100	0.34	34.00	-	34.00				To see client		
03/21/02	Clear Lake	210	0.34	71.40	-	71.40				To see client		
03/22/02	Fort Dodge	60	0.34	20.40	-	20.40				To see client		
03/25/02	Sioux City	196	0.34	66.64	-	66.64				To see client		
03/27/02	Nora Springs	220	0.34	74.80	-	74.80				To see client		
03/28/02	Ames	180	0.34	61.20	-	61.20				Meeting		
04/01/02	Waterloo	312	0.34	106.08	-	106.08				To see client		
04/02/02	Des Moines	215	0.34	73.10	-	73.10				Meeting		
04/04/02	Guttenberg	450	0.34	153.00	-	153.00				To see client		
04/05/02	Ames	180	0.34	61.20	-	61.20				To see client		
04/08/02	Rock Valley	230	0.34	78.20	-	78.20				To see client		
04/11/02	Carroll	80	0.34	27.20	-	27.20				To see client		
04/15/02	Spencer	102	0.34	34.68	-	34.68				To see client		
04/16/02	Woodward	150	0.34	51.00	-	51.00				To see client		
04/17/02	Des Moines	215	0.34	73.10	-	73.10				Case Management Conference		
04/19/02	Clarinda	326	0.34	110.84	-	110.84				To see client		
04/24/02	Sioux City	196	0.34	66.64	-	66.64				To see client		
04/25/02	Des Moines	215	0.34	73.10	-	73.10				Meeting		
04/26/02	Cherokee	122	0.34	41.48	-	41.48				Meeting		
04/29/02	Fort Dodge	60	0.34	20.40	-	20.40				Meeting		
04/29/02	Spencer	102	0.34	34.68	-	34.68				Meeting		
05/02/02	Nora Springs	220	0.34	74.80	-	74.80				To see client		
05/06/02	Rock Valley	230	0.34	78.20	-	78.20				To see client		
05/08/02	Clarinda	326	0.34	110.84	-	110.84				To see client		
05/09/02	Waterloo	312	0.34	106.08	-	106.08				To see client		
05/13/02	Fort Dodge	60	0.34	20.40	-	20.40				Meeting		
05/13/02	Spencer	102	0.34	34.68	-	34.68				Meeting in the evening		

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
110.84	-	55.42	55.42
-	61.20	30.60	30.60
-	106.08	53.04	53.04
34.00	-	17.00	17.00
71.40	-	35.70	35.70
-	20.40	10.20	10.20
66.64	-	33.32	33.32
74.80	-	37.40	37.40
-	61.20	30.60	30.60
-	106.08	53.04	53.04
-	73.10	36.55	36.55
153.00	-	76.50	76.50
61.20	-	30.60	30.60
78.20	-	39.10	39.10
27.20	-	13.60	13.60
-	34.68	17.34	17.34
-	51.00	25.50	25.50
-	73.10	36.55	36.55
110.84	-	55.42	55.42
66.64	-	33.32	33.32
-	73.10	36.55	36.55
-	41.48	20.74	20.74
-	20.40	10.20	10.20
-	34.68	17.34	17.34
74.80	-	37.40	37.40
78.20	-	39.10	39.10
110.84	-	55.42	55.42
-	106.08	53.04	53.04
-	20.40	10.20	10.20
-	34.68	17.34	17.34

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		Miles	Rate	Total	Meals	Cost		
05/16/02	Guttenberg	450	0.34	153.00	-	153.00	To see client	
05/17/02	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
05/20/02	Clear Lake	210	0.34	71.40	-	71.40	To see client	
05/21/02	Ames	180	0.34	61.20	-	61.20	Meeting	
05/22/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
05/23/02	Des Moines	215	0.34	73.10	-	73.10	Meeting	
05/29/02	Rock Valley	230	0.34	78.20	-	78.20	To see client	
05/30/02	Clarinda	326	0.34	110.84	-	110.84	To see client	
05/31/02	Woodward	150	0.34	51.00	-	51.00	To see client	
06/03/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
06/06/02	Guttenberg	450	0.34	153.00	-	153.00	To see client	
06/07/02	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
06/10/02	Rock Valley	230	0.34	78.20	-	78.20	To see client	
06/11/02	Clarinda	326	0.34	110.84	-	110.84	To see client	
06/12/02	Nora Springs	220	0.34	74.80	-	74.80	To see client	
06/13/02	Des Moines	215	0.34	73.10	-	73.10	Meeting	
06/17/02	Guttenberg	450	0.34	153.00	-	153.00	To see client	
06/20/02	Clear Lake	210	0.34	71.40	-	71.40	To see client	
06/21/02	Storm Lake	60	0.34	20.40	-	20.40	Legislative District Meeting	
06/24/02	Rock Valley	230	0.34	78.20	-	78.20	To see client	
06/25/02	Woodward	150	0.34	51.00	-	51.00	To see client	
07/01/02	Guttenberg	450	0.34	153.00	-	153.00	To see client	
07/02/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
07/03/02	Clear Lake	210	0.34	71.40	-	71.40	To see client	
07/08/02	Rock Valley	230	0.34	78.20	-	78.20	To see client	
07/09/02	Spencer	102	0.34	34.68	-	34.68	Meeting	
07/10/02	Clarinda	326	0.34	110.84	-	110.84	To see client	
07/11/02	Fort Dodge	60	0.34	20.40	-	20.40	Meeting at hospital	
07/15/02	Waterloo	312	0.34	106.08	-	106.08	To see client	
07/16/02	Woodward	150	0.34	51.00	-	51.00	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
153.00	-	76.50	76.50
-	20.40	10.20	10.20
71.40	-	35.70	35.70
-	61.20	30.60	30.60
66.64	-	33.32	33.32
-	73.10	36.55	36.55
78.20	-	39.10	39.10
110.84	-	55.42	55.42
-	51.00	25.50	25.50
66.64	-	33.32	33.32
153.00	-	76.50	76.50
-	20.40	10.20	10.20
78.20	-	39.10	39.10
110.84	-	55.42	55.42
74.80	-	37.40	37.40
-	73.10	36.55	36.55
153.00	-	76.50	76.50
71.40	-	35.70	35.70
-	20.40	10.20	10.20
78.20	-	39.10	39.10
-	51.00	25.50	25.50
153.00	-	76.50	76.50
66.64	-	33.32	33.32
71.40	-	35.70	35.70
78.20	-	39.10	39.10
-	34.68	17.34	17.34
110.84	-	55.42	55.42
-	20.40	10.20	10.20
-	106.08	53.04	53.04
-	51.00	25.50	25.50

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Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
07/18/02	Nora Springs	220	0.34	74.80	-	74.80	To see client	
07/19/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
07/23/02	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
07/25/02	Ames	180	0.34	61.20	-	61.20	To see client	
07/26/02	Woodward	150	0.34	51.00	-	51.00	To see client	
07/29/02	Clear Lake	210	0.34	71.40	-	71.40	To see client	
07/31/02	Fort Dodge	60	0.34	20.40	-	20.40	For Staffing	
08/01/02	Waterloo	312	0.34	106.08	-	106.08	To see client	
08/02/02	Des Moines	215	0.34	73.10	-	73.10	Meeting	
08/05/02	Iowa City	440	0.34	149.60	-	149.60	To transport client	
08/06/02	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
08/07/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
08/08/02	Clarinda	326	0.34	110.84	-	110.84	To see client	
08/12/02	Guttenburg	450	0.34	153.00	-	153.00	To see client	
08/13/02	Clear Lake	210	0.34	71.40	-	71.40	To see client	
08/14/02	Rock Valley	230	0.34	78.20	-	78.20	To see client	
08/16/02	Des Moines	215	0.34	73.10	-	73.10	To see client	
08/19/02	Spencer	102	0.34	34.68	-	34.68	Meeting in evening	
08/20/02	Woodward	150	0.34	51.00	-	51.00	To see clients	
08/22/02	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
08/23/02	Nora Springs	220	0.34	74.80	-	74.80	<i>not identified</i>	
08/26/02	Algona	100	0.34	34.00	-	34.00	To see client	
08/28/02	Ames	180	0.34	61.20	-	61.20	To see client	
08/29/02	Des Moines	215	0.34	73.10	-	73.10	Meeting	
09/04/02	Guttenburg	450	0.34	153.00	-	153.00	To see client	
09/05/02	Clarinda	326	0.34	110.84	-	110.84	To see client	
09/09/02	Spencer	102	0.34	34.68	-	34.68	Meeting	
09/10/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
09/11/02	Rock Valley	230	0.34	78.20	-	78.20	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
74.80	-	37.40	37.40
66.64	-	33.32	33.32
-	20.40	10.20	10.20
61.20	-	30.60	30.60
-	51.00	25.50	25.50
71.40	-	35.70	35.70
-	20.40	10.20	10.20
-	106.08	53.04	53.04
-	73.10	36.55	36.55
-	149.60	74.80	74.80
-	20.40	10.20	10.20
66.64	-	33.32	33.32
110.84	-	55.42	55.42
153.00	-	76.50	76.50
71.40	-	35.70	35.70
78.20	-	39.10	39.10
-	73.10	36.55	36.55
-	34.68	17.34	17.34
-	51.00	25.50	25.50
-	20.40	10.20	10.20
-	74.80	37.40	37.40
34.00	-	17.00	17.00
61.20	-	30.60	30.60
-	73.10	36.55	36.55
153.00	-	76.50	76.50
110.84	-	55.42	55.42
-	34.68	17.34	17.34
66.64	-	33.32	33.32
78.20	-	39.10	39.10

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Travel Date	Destination	Miles		Rate		Mileage		Meals		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost						
09/12/02	Des Moines	215	0.34	73.10	-	73.10					Meeting	
09/13/02	Clear Lake	210	0.34	71.40	-	71.40					To see client	
09/16/02	Waterloo	312	0.34	106.08	-	106.08					To see client	
09/19/02	Emmetsburg	50	0.34	17.00	-	17.00					For Staffing	
09/23/02	Spencer	102	0.34	34.68	-	34.68					Meeting	
09/24/02	Ames	180	0.34	61.20	-	61.20					To see client	
09/26/02	Nora Springs	220	0.34	74.80	-	74.80					To see client	
09/27/02	Des Moines	215	0.34	73.10	-	73.10					Meeting	
09/30/02	Clarinda	326	0.34	110.84	-	110.84					To see client	
10/01/02	Sioux City	196	0.34	66.64	-	66.64					To see client	
10/02/02	Guttenburg	450	0.34	153.00	-	153.00					To see client	
10/03/02	Woodward	150	0.34	51.00	-	51.00					To see client	
10/07/02	Ames	180	0.34	61.20	-	61.20					To see client	
10/08/02	Des Moines	215	0.34	73.10	-	73.10					Meeting	
10/09/02	Waterloo	312	0.34	106.08	-	106.08					To see client	
10/10/02	Algona	100	0.34	34.00	-	34.00					To see client	
10/11/02	Rock Valley	230	0.34	78.20	-	78.20					To see client	
10/14/02	Clear Lake	210	0.34	71.40	-	71.40					To see client	
10/15/02	Clarinda	326	0.34	110.84	-	110.84					To see client	
10/17/02	Fort Dodge	60	0.34	20.40	-	20.40					To see client	
10/21/02	Nora Springs	220	0.34	74.80	-	74.80					To see client	
10/24/02	Sioux City	196	0.34	66.64	-	66.64					For Staffing	
10/25/02	Iowa City	440	0.34	149.60	-	149.60					Meeting	
10/28/02	Spencer	102	0.34	34.68	-	34.68					Meeting	
10/30/02	Woodward	150	0.34	51.00	-	51.00					To see client	
10/31/02	Des Moines	215	0.34	73.10	-	73.10					Meeting	
11/01/02	Rock Valley	230	0.34	78.20	-	78.20					To see client	
11/05/02	Fort Dodge	60	0.34	20.40	-	20.40					Meeting	
11/06/02	Guttenburg	450	0.34	153.00	-	153.00					<i>not identified</i>	
11/07/02	Ames	180	0.34	61.20	-	61.20					To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	73.10	36.55	36.55
71.40	-	35.70	35.70
-	106.08	53.04	53.04
17.00	-	8.50	8.50
-	34.68	17.34	17.34
61.20	-	30.60	30.60
74.80	-	37.40	37.40
-	73.10	36.55	36.55
110.84	-	55.42	55.42
66.64	-	33.32	33.32
153.00	-	76.50	76.50
-	51.00	25.50	25.50
61.20	-	30.60	30.60
-	73.10	36.55	36.55
-	106.08	53.04	53.04
34.00	-	17.00	17.00
78.20	-	39.10	39.10
71.40	-	35.70	35.70
110.84	-	55.42	55.42
-	20.40	10.20	10.20
74.80	-	37.40	37.40
66.64	-	33.32	33.32
-	149.60	74.80	74.80
-	34.68	17.34	17.34
-	51.00	25.50	25.50
-	73.10	36.55	36.55
78.20	-	39.10	39.10
-	20.40	10.20	10.20
-	153.00	76.50	76.50
61.20	-	30.60	30.60

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		Miles	Rate	Total	Meals	Cost		
11/12/02	Des Moines	215	0.34	73.10	-	73.10	Meeting	
11/13/02	Clarinda	326	0.34	110.84	-	110.84	To see client	
11/14/02	Ames	180	0.34	61.20	-	61.20	Meeting	
11/15/02	Algona	100	0.34	34.00	-	34.00	To see client	
11/18/02	Waterloo	312	0.34	106.08	-	106.08	To see client	
11/19/02	Carroll	80	0.34	27.20	-	27.20	To see client	
11/21/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
11/22/02	Iowa City	440	0.34	149.60	-	149.60	Meeting	
11/25/02	Clear Lake	210	0.34	71.40	-	71.40	To see client	
11/27/02	Spencer	102	0.34	34.68	-	34.68	To see client	
12/02/02	Guttenburg	450	0.34	153.00	-	153.00	To see client	
12/03/02	Ames	180	0.34	61.20	-	61.20	To see client	
12/04/02	Clarinda	326	0.34	110.84	-	110.84	To see client	
12/05/02	Des Moines	215	0.34	73.10	-	73.10	Meeting	
12/06/02	Nora Springs	220	0.34	74.80	-	74.80	To see client	
12/10/02	Clear Lake	210	0.34	71.40	-	71.40	To see client	
12/11/02	Spencer	102	0.34	34.68	-	34.68	Meeting	
12/12/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
12/16/02	Iowa City	440	0.34	149.60	-	149.60	Meeting	
12/17/02	Fort Dodge	60	0.34	20.40	-	20.40	To see client	
12/18/02	Clarinda	326	0.34	110.84	-	110.84	To see client	
12/19/02	Waterloo	312	0.34	106.08	-	106.08	To see client	
12/20/02	Des Moines	215	0.34	73.10	-	73.10	Meeting	
12/23/02	Woodward	150	0.34	51.00	-	51.00	To see client	
12/26/02	Belmond	172	0.34	58.48	-	58.48	To see client	
12/27/02	Sioux City	196	0.34	66.64	-	66.64	To see client	
12/31/02	Spencer	102	0.34	34.68	-	34.68	To see client	
01/02/03	Des Moines	215	0.34	73.10	-	73.10	Meeting	
01/03/03	Guttenburg	450	0.34	153.00	-	153.00	To see client	
01/06/03	Waterloo	312	0.34	106.08	-	106.08	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	73.10	36.55	36.55
110.84	-	55.42	55.42
-	61.20	30.60	30.60
34.00	-	17.00	17.00
-	106.08	53.04	53.04
27.20	-	13.60	13.60
66.64	-	33.32	33.32
-	149.60	74.80	74.80
71.40	-	35.70	35.70
-	34.68	17.34	17.34
153.00	-	76.50	76.50
61.20	-	30.60	30.60
110.84	-	55.42	55.42
-	73.10	36.55	36.55
74.80	-	37.40	37.40
71.40	-	35.70	35.70
-	34.68	17.34	17.34
66.64	-	33.32	33.32
-	149.60	74.80	74.80
-	20.40	10.20	10.20
110.84	-	55.42	55.42
-	106.08	53.04	53.04
-	73.10	36.55	36.55
-	51.00	25.50	25.50
58.48	-	29.24	29.24
66.64	-	33.32	33.32
-	34.68	17.34	17.34
-	73.10	36.55	36.55
153.00	-	76.50	76.50
-	106.08	53.04	53.04

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		Miles	Rate	Total	Meals	Cost		
01/07/03	Fort Dodge	60	0.34	20.40	-	20.40	Meeting	
01/08/03	Nora Springs	220	0.34	74.80	-	74.80	To see client	
01/09/03	Clarinda	326	0.34	110.84	-	110.84	To see client	
01/10/03	Ames	180	0.34	61.20	-	61.20	To see client	
01/13/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
01/14/03	Spencer	102	0.35	35.70	-	35.70	Meeting	
01/16/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
01/17/03	Iowa City	440	0.35	154.00	-	154.00	Meeting	
01/21/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
01/22/03	Garner	150	0.35	52.50	-	52.50	For Staffing	
01/23/03	Sioux City	196	0.35	68.60	-	68.60	For Staffing	
01/24/03	Clear Lake	210	0.35	73.50	-	73.50	To see client	
01/27/03	Belmond	172	0.35	60.20	-	60.20	To see client	
01/28/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
01/29/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
01/30/03	Woodward	150	0.35	52.50	-	52.50	To see client	
01/31/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
02/03/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
02/04/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
02/05/03	Clear Lake	210	0.35	73.50	-	73.50	To see client	
02/06/03	Spencer	102	0.35	35.70	-	35.70	Meeting	
02/07/03	Guttenburg	450	0.35	157.50	-	157.50	To see client	
02/10/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
02/11/03	Woodward	150	0.35	52.50	-	52.50	To see clients	
02/12/03	Belmond	172	0.35	60.20	-	60.20	To see client	
02/13/03	Ames	180	0.35	63.00	-	63.00	Meeting	
02/14/03	Clarinda	326	0.35	114.10	-	114.10	To see client	
02/17/03	Nora Springs	220	0.35	77.00	-	77.00	To see client	
02/18/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
02/19/03	Sioux City	196	0.35	68.60	-	68.60	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	20.40	10.20	10.20
74.80	-	37.40	37.40
110.84	-	55.42	55.42
61.20	-	30.60	30.60
-	75.25	37.63	37.63
-	35.70	17.85	17.85
80.50	-	40.25	40.25
-	154.00	77.00	77.00
-	75.25	37.63	37.63
52.50	-	26.25	26.25
68.60	-	34.30	34.30
73.50	-	36.75	36.75
60.20	-	30.10	30.10
-	21.00	10.50	10.50
80.50	-	40.25	40.25
-	52.50	26.25	26.25
-	75.25	37.63	37.63
-	109.20	54.60	54.60
-	75.25	37.63	37.63
73.50	-	36.75	36.75
-	35.70	17.85	17.85
157.50	-	78.75	78.75
80.50	-	40.25	40.25
-	52.50	26.25	26.25
60.20	-	30.10	30.10
-	63.00	31.50	31.50
114.10	-	57.05	57.05
77.00	-	38.50	38.50
-	75.25	37.63	37.63
68.60	-	34.30	34.30

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Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
02/20/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
02/21/03	Iowa City	440	0.35	154.00	-	154.00	Meeting	
02/24/03	Spencer	102	0.35	35.70	-	35.70	To see client	
02/25/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
02/27/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
02/28/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
03/03/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
03/04/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
03/05/03	Clear Lake	210	0.35	73.50	-	73.50	To see client	
03/06/03	Ames	180	0.35	63.00	-	63.00	To see client	
03/07/03	Guttenburg	450	0.35	157.50	-	157.50	To see client	
03/10/03	Nora Springs	220	0.35	77.00	-	77.00	To see client	
03/11/03	Clarinda	326	0.35	114.10	-	114.10	To see client	
03/13/03	Sioux City	196	0.35	68.60	-	68.60	To see client	
03/14/03	Iowa City	440	0.35	154.00	-	154.00	To see client	
03/17/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
03/18/03	Ames	180	0.35	63.00	-	63.00	Meeting	
03/20/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
03/24/03	Algona	100	0.35	35.00	-	35.00	To see client	
03/26/03	Cherokee	122	0.35	42.70	-	42.70	To see client	
03/27/03	Carroll	80	0.35	28.00	-	28.00	To see client	
03/27/03	Fort Dodge	60	0.35	21.00	-	21.00	For Staffing	
03/28/03	Sioux City	196	0.35	68.60	-	68.60	To see client	
03/31/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
04/02/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
04/03/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
04/04/03	Guttenburg	450	0.35	157.50	-	157.50	To see client	
04/07/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
04/08/03	Sioux City	196	0.35	68.60	-	68.60	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	21.00	10.50	10.50
-	154.00	77.00	77.00
-	35.70	17.85	17.85
-	21.00	10.50	10.50
-	75.25	37.63	37.63
80.50	-	40.25	40.25
-	109.20	54.60	54.60
-	75.25	37.63	37.63
73.50	-	36.75	36.75
63.00	-	31.50	31.50
157.50	-	78.75	78.75
77.00	-	38.50	38.50
114.10	-	57.05	57.05
68.60	-	34.30	34.30
-	154.00	77.00	77.00
80.50	-	40.25	40.25
-	63.00	31.50	31.50
-	109.20	54.60	54.60
35.00	-	17.50	17.50
-	42.70	21.35	21.35
28.00	-	14.00	14.00
-	21.00	10.50	10.50
68.60	-	34.30	34.30
-	75.25	37.63	37.63
80.50	-	40.25	40.25
-	75.25	37.63	37.63
157.50	-	78.75	78.75
-	109.20	54.60	54.60
68.60	-	34.30	34.30

Special Investigation of the
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Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
04/09/03	Spencer	102	0.35	35.70	-	35.70	Meeting	
04/11/03	Iowa City	440	0.35	154.00	-	154.00	To see client	
04/14/03	Belmond	172	0.35	60.20	-	60.20	To see client	
04/15/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
04/17/03	Woodward	180	0.35	63.00	-	63.00	For Staffing	
04/21/03	Algona	100	0.35	35.00	-	35.00	To see client	
04/24/03	Spencer	102	0.35	35.70	-	35.70	Meeting	
04/25/03	Clarinda	326	0.35	114.10	-	114.10	To see client	
04/29/03	Des Moines	215	0.35	75.25	-	75.25	Conference	
04/30/03	Des Moines	215	0.35	75.25	-	75.25	Conference	
05/01/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
05/02/03	Guttenburg	450	0.35	157.50	-	157.50	To see client	
05/05/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
05/07/03	Nora Springs	220	0.35	77.00	-	77.00	To see client	
05/08/03	<i>not identified</i>	180	0.35	63.00	-	63.00	DHS Advisory Board Meeting	
05/09/03	Fort Dodge	60	0.35	21.00	-	21.00	Meeting	
05/12/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
05/13/03	Sioux City	196	0.35	68.60	-	68.60	To see client	
05/14/03	Spencer	102	0.35	35.70	-	35.70	Meeting	
05/15/03	Clarinda	326	0.35	114.10	-	114.10	To see client	
05/16/03	Fort Dodge	60	0.35	21.00	-	21.00	Meeting	
05/19/03	Clear Lake	210	0.35	73.50	-	73.50	To see client	
05/20/03	Woodward	150	0.35	52.50	-	52.50	To see client	
05/22/03	Belmond	172	0.35	60.20	-	60.20	To see client	
05/23/03	Iowa City	440	0.35	154.00	-	154.00	To see client	
05/27/03	Spencer	102	0.35	35.70	-	35.70	Meeting	
05/28/03	Storm Lake	60	0.35	21.00	-	21.00	Meeting	
05/28/03	Woodward	180	0.35	63.00	-	63.00	To see client in the pm	
05/29/03	Des Moines	215	0.35	75.25	-	75.25	meeting in the pm	
05/29/03	Sac City	40	0.35	14.00	-	14.00	Meeting	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	35.70	17.85	17.85
-	154.00	77.00	77.00
60.20	-	30.10	30.10
-	75.25	37.63	37.63
-	63.00	31.50	31.50
35.00	-	17.50	17.50
-	35.70	17.85	17.85
114.10	-	57.05	57.05
-	75.25	37.63	37.63
-	75.25	37.63	37.63
-	21.00	10.50	10.50
157.50	-	78.75	78.75
80.50	-	40.25	40.25
77.00	-	38.50	38.50
-	63.00	31.50	31.50
-	21.00	10.50	10.50
-	109.20	54.60	54.60
68.60	-	34.30	34.30
-	35.70	17.85	17.85
114.10	-	57.05	57.05
-	21.00	10.50	10.50
73.50	-	36.75	36.75
-	52.50	26.25	26.25
60.20	-	30.10	30.10
-	154.00	77.00	77.00
-	35.70	17.85	17.85
-	21.00	10.50	10.50
-	63.00	31.50	31.50
-	75.25	37.63	37.63
-	14.00	7.00	7.00

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Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
05/30/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
06/02/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
06/03/03	Clarinda	326	0.35	114.10	-	114.10	To see client	
06/04/03	Nora Springs	220	0.35	77.00	-	77.00	To see client	
06/05/03	Ames	180	0.35	63.00	-	63.00	To see client	
06/06/03	Guttenburg	450	0.35	157.50	-	157.50	To see client	
06/09/03	Clarinda	326	0.35	114.10	-	114.10	To see client	
06/10/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
06/11/03	Algona	100	0.35	35.00	-	35.00	To see client	
06/12/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
06/13/03	Clear Lake	210	0.35	73.50	-	73.50	To see client	
06/16/03	Iowa City	440	0.35	154.00	-	154.00	To see client	
06/17/03	Belmond	172	0.35	60.20	-	60.20	To see client	
06/18/03	Woodward	180	0.35	63.00	-	63.00	To see client	
06/19/03	Carroll	80	0.35	28.00	-	28.00	To see client	
06/20/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
06/24/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
06/30/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
07/02/03	Nora Springs	220	0.35	77.00	-	77.00	To see client	
07/07/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
07/08/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
07/09/03	Clarinda	326	0.35	114.10	-	114.10	To see client	
07/10/03	Iowa City	440	0.35	154.00	-	154.00	To see client	
07/14/03	Guttenburg	450	0.35	157.50	-	157.50	To see client	
07/15/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
07/16/03	Emmetsburg	50	0.35	17.50	-	17.50	Meeting	
07/17/03	Woodward	180	0.35	63.00	-	63.00	For Staffing	
07/18/03	Sioux City	196	0.35	68.60	-	68.60	To see client	
08/20/03	Spencer	102	0.35	35.70	-	35.70	Meeting	
08/21/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	109.20	54.60	54.60
80.50	-	40.25	40.25
114.10	-	57.05	57.05
77.00	-	38.50	38.50
63.00	-	31.50	31.50
157.50	-	78.75	78.75
114.10	-	57.05	57.05
-	75.25	37.63	37.63
35.00	-	17.50	17.50
-	21.00	10.50	10.50
73.50	-	36.75	36.75
-	154.00	77.00	77.00
60.20	-	30.10	30.10
-	63.00	31.50	31.50
28.00	-	14.00	14.00
-	75.25	37.63	37.63
109.20	-	54.60	54.60
80.50	-	40.25	40.25
77.00	-	38.50	38.50
-	109.20	54.60	54.60
-	21.00	10.50	10.50
114.10	-	57.05	57.05
-	154.00	77.00	77.00
157.50	-	78.75	78.75
-	75.25	37.63	37.63
-	17.50	8.75	8.75
-	63.00	31.50	31.50
68.60	-	34.30	34.30
-	35.70	17.85	17.85
-	21.00	10.50	10.50

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Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
08/25/03	Ames	180	0.35	63.00	-	63.00	To see client	
08/26/03	Fort Dodge	60	0.35	21.00	-	21.00	Meeting	
08/27/03	Guttenburg	450	0.35	157.50	-	157.50	To see client	
08/28/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
08/29/03	Clear Lake	210	0.35	73.50	-	73.50	To see client	
09/02/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
09/03/03	Clarinda	326	0.35	114.10	-	114.10	To see client	
09/04/03	Des Moines	215	0.35	75.25	-	75.25	Meeting	
09/05/03	Spencer	102	0.36	36.72	-	36.72	To see client	
09/08/03	Guttenburg	450	0.36	162.00	-	162.00	To see client	
09/09/03	Clarion	80	0.35	28.00	-	28.00	CPC Meeting, 1/2 cost to Calhoun	
09/09/03	Clarion	80	0.36	28.80	-	28.80	CPC Meeting; 1/2 Cost	
09/10/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
09/11/03	Nora Springs	220	0.36	79.20	-	79.20	To see client	
09/12/03	Sioux City	196	0.36	70.56	-	70.56	To see client	
09/15/03	Clear Lake	210	0.35	73.50	-	73.50	To see client	
09/16/03	Des Moines	215	0.36	77.40	-	77.40	To see client	
09/18/03	Iowa City	440	0.35	154.00	-	154.00	To see client	
09/22/03	Carroll	80	0.35	28.00	-	28.00	To see client	
^ 09/25/03	Fort Dodge	60	0.36	21.60	-	21.60	To see client	
09/26/03	Ames	180	0.35	63.00	-	63.00	To see client	
09/30/03	Waterloo	312	0.36	112.32	-	112.32	To see client	
10/03/03	Clarinda	326	0.36	117.36	-	117.36	To see client	
10/03/03	Des Moines	215	0.35	75.25	-	75.25	For Staffing	
10/07/03	Ames	90	0.35	31.50	-	31.50	1/2 cost of mlz to mtg in Ames	
10/07/03	Ames	90	0.36	32.40	-	32.40	1/2 cost of mtg in Ames	
10/08/03	Ames	90	0.36	32.40	-	32.40	1/2 cost of mental health conf in Ames	
10/08/03	Ames	90	0.35	31.50	-	31.50	1/2 cost of mlz to mtg in Ames	
10/09/03	Ames	90	0.36	32.40	-	32.40	1/2 cost of DHS Advisory bd. In Ames	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
63.00	-	31.50	31.50
-	21.00	10.50	10.50
157.50	-	78.75	78.75
-	21.00	10.50	10.50
73.50	-	36.75	36.75
-	109.20	109.20	-
114.10	-	114.10	-
-	75.25	75.25	-
-	36.72	-	36.72
162.00	-	-	162.00
-	28.00	28.00	-
-	28.80	-	28.80
-	21.00	21.00	-
79.20	-	-	79.20
70.56	-	-	70.56
73.50	-	73.50	-
-	77.40	-	77.40
-	154.00	154.00	-
28.00	-	28.00	-
-	21.60	-	21.60
63.00	-	63.00	-
-	112.32	-	112.32
117.36	-	-	117.36
-	75.25	75.25	-
-	31.50	31.50	-
-	32.40	-	32.40
-	32.40	-	32.40
-	31.50	31.50	-
-	32.40	-	32.40

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Travel Date	Destination	Miles		Mileage		Meals	Total Cost	Purpose of Travel
		Miles	Rate	Total				
10/09/03	Ames	90	0.35	31.50	-	31.50	DHS Advisory bd mtg in Ames 1/2 cost	
10/10/03	Guttenburg	450	0.36	162.00	-	162.00	To see client	
10/13/03	Nora Springs	220	0.36	79.20	-	79.20	To see client	
10/14/03	Des Moines	215	0.35	75.25	-	75.25	To see client	
^ 10/16/03	Clear Lake	210	0.35	73.50	-	73.50	To see client	
10/17/03	Algona	100	0.36	36.00	-	36.00	To see client	
10/20/03	Woodward	150	0.36	54.00	-	54.00	To see client	
10/21/03	Des Moines	215	0.36	77.40	-	77.40	To see client	
10/22/03	Rock Valley	230	0.36	82.80	-	82.80	To see client	
10/23/03	Waterloo	312	0.36	112.32	-	112.32	To see client	
10/24/03	Belmond	172	0.35	60.20	-	60.20	To see client	
10/28/03	Sioux City	198	0.36	71.28	-	71.28	Staffing	
10/30/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
10/31/03	Waterloo	312	0.35	109.20	-	109.20	To see client	
11/03/03	Clear Lake	210	0.35	73.50	-	73.50	To see client	
11/03/03	Nora Springs	220	0.36	79.20	-	79.20	To see client	
11/04/03	Iowa City	440	0.35	154.00	-	154.00	To see client	
11/05/03	Algona	100	0.35	35.00	-	35.00	To see client	
11/05/03	Des Moines	215	0.36	77.40	-	77.40	To see client	
^ 11/06/03	Clarinda	326	0.36	117.36	-	117.36	To see client	
11/06/03	Des Moines	215	0.35	75.25	-	75.25	To see client	
11/07/03	Guttenberg	450	0.36	162.00	-	162.00	To see client	
11/10/03	Rock Valley	230	0.35	80.50	-	80.50	To see client	
11/10/03	Spencer	102	0.36	36.72	-	36.72	<i>not identified</i>	
11/13/03	Waterloo	312	0.36	112.32	-	112.32	To see client	
11/17/03	Fort Dodge	30	0.36	10.80	-	10.80	To IC Nat. Pub. Library, 1/2 Cost	
11/17/03	Woodward	150	0.35	52.50	-	52.50	To see client	
11/19/03	Rock Valley	230	0.36	82.80	-	82.80	<i>not identified</i>	
11/20/03	Ames	180	0.35	63.00	-	63.00	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
-	31.50	31.50	-
162.00	-	-	162.00
79.20	-	-	79.20
-	75.25	75.25	-
73.50	-	73.50	-
36.00	-	-	36.00
-	54.00	-	54.00
-	77.40	-	77.40
82.80	-	-	82.80
-	112.32	-	112.32
60.20	-	60.20	-
-	71.28	-	71.28
-	21.00	21.00	-
-	109.20	109.20	-
73.50	-	73.50	-
-	79.20	-	79.20
-	154.00	154.00	-
35.00	-	35.00	-
-	77.40	-	77.40
-	117.36	-	117.36
-	75.25	75.25	-
-	162.00	-	162.00
80.50	-	80.50	-
-	36.72	-	36.72
-	112.32	-	112.32
-	10.80	-	10.80
-	52.50	52.50	-
-	82.80	-	82.80
63.00	-	63.00	-

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Travel Date	Destination	Miles	Rate	Mileage		Meals	Total		Purpose of Travel
				Total	Cost				
^ 11/24/03	Woodward	180	0.36	64.80	-	64.80	To see client		
11/25/03	Des Moines	215	0.36	77.40	-	77.40	To see client		
^ 12/01/03	Clear Lake	210	0.35	73.50	-	73.50	To see client		
12/01/03	Nora Springs	220	0.36	79.20	-	79.20	To see client		
12/02/03	Waterloo	312	0.36	112.32	-	112.32	To see client		
12/03/03	Sioux City	196	0.36	70.56	-	70.56	To see client		
^ 12/04/03	Clarinda	326	0.36	117.36	-	117.36	To see client		
^ 12/04/03	Des Moines	215	0.35	75.25	-	75.25	To see client		
12/05/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client		
12/05/03	Guttenburg	450	0.36	162.00	-	162.00	To see client		
12/10/03	Fort Dodge	60	0.36	21.60	-	21.60	To see clients		
^ 12/11/03	Des Moines	215	0.36	77.40	-	77.40	To see clients		
12/12/03	Algona	100	0.35	35.00	-	35.00	To see client		
12/12/03	Rock Rapids	270	0.36	97.20	-	97.20	For Staffing		
^ 12/15/03	Ames	180	0.36	64.80	-	64.80	To see client		
12/16/03	Fort Dodge	60	0.35	21.00	-	21.00	To see client		
12/17/03	Iowa City	440	0.36	158.40	-	158.40	To see client		
^ 12/18/03	Woodward	150	0.36	54.00	-	54.00	To see client		
12/22/03	Des Moines	215	0.36	77.40	-	77.40	To see client		
12/23/03	Clear Lake	210	0.35	73.50	-	73.50	Took client to Clear Lake to meet Sister		
12/27/03	Clear Lake	250	0.35	87.50	-	87.50	Went to Clear Lake to get client and took her to Sac City group home.		
12/29/03	Sioux City	196	0.36	70.56	-	70.56	To see client		
^ 01/05/04	Iowa City	440	0.35	154.00	-	154.00	To see client		
^ 01/05/04	Nora Springs	220	0.36	79.20	-	79.20	To see client		
01/07/04	Waterloo	312	0.36	112.32	-	112.32	To see client		
^ 01/08/04	Guttenburg	450	0.36	162.00	-	162.00	To see client		
01/09/04	Clarinda	326	0.36	117.36	-	117.36	To see client		
01/09/04	Des Moines	215	0.35	75.25	-	75.25	To see client		

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
64.80	-	-	64.80
-	77.40	-	77.40
73.50	-	73.50	-
79.20	-	-	79.20
-	112.32	-	112.32
70.56	-	-	70.56
117.36	-	-	117.36
-	75.25	75.25	-
-	21.00	21.00	-
162.00	-	-	162.00
-	21.60	-	21.60
77.40	-	-	77.40
35.00	-	35.00	-
97.20	-	-	97.20
64.80	-	-	64.80
-	21.00	21.00	-
-	158.40	-	158.40
54.00	-	-	54.00
-	77.40	-	77.40
73.50	-	73.50	-
87.50	-	87.50	-
70.56	-	-	70.56
154.00	-	154.00	-
79.20	-	-	79.20
-	112.32	-	112.32
162.00	-	-	162.00
117.36	-	-	117.36
-	75.25	75.25	-

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Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
01/12/04	Ames	180	0.36	64.80	-	64.80	To see client	
01/14/04	Rock Valley	230	0.36	82.80	-	82.80	To see client	
^ 01/15/04	Woodward	150	0.36	54.00	-	54.00	To see client	
01/16/04	Fort Dodge	60	0.36	21.60	-	21.60	To see client	
01/20/04	Des Moines	215	0.35	75.25	-	75.25	To see client	
01/21/04	Des Moines	215	0.36	77.40	-	77.40	To see client	
^ 01/22/04	Fort Dodge	60	0.36	21.60	-	21.60	To see client	
01/27/04	Carroll	80	0.36	28.80	-	28.80	To see client	
01/28/04	Des Moines	215	0.36	77.40	-	77.40	To see client	
01/29/04	Fort Dodge	60	0.36	21.60	-	21.60	To see client	
01/30/04	Woodward	150	0.36	54.00	-	54.00	To see client	
02/03/04	Clear Lake	210	0.35	73.50	-	73.50	To see client	
02/03/04	Nora Springs	220	0.36	79.20	-	79.20	To see client	
02/04/04	Ames	180	0.36	64.80	-	64.80	To see client	
^ 02/05/04	Guttenburg	450	0.36	162.00	-	162.00	To see client	
^ 02/05/04	Rock Valley	230	0.35	80.50	-	80.50	To see client	
^ 02/06/04	Clarinda	326	0.36	117.36	-	117.36	To see client	
^ 02/06/04	Fort Dodge	60	0.35	21.00	-	21.00	To see client	
^ 02/09/04	Waterloo	312	0.36	112.32	-	112.32	To see client	
02/11/04	Sioux City	196	0.36	70.56	-	70.56	To see client	
02/12/04	Des Moines	215	0.36	77.40	-	77.40	To see client	
02/16/04	Rock Valley	230	0.36	82.80	-	82.80	To see client	
02/17/04	Carroll	80	0.36	28.80	-	28.80	To see client	
^ 02/19/04	Iowa City	220	0.35	77.00	-	77.00	Meeting, 1/2 Cost to Calhoun	
^ 02/19/04	Iowa City	220	0.36	79.20	-	79.20	Meeting, 1/2 cost to Pocahontas County	
04/01/04	Clarinda	326	0.36	117.36	-	117.36	To see client	
04/05/04	Guttenburg	450	0.36	162.00	-	162.00	To see client	
04/06/04	Sioux City	198	0.36	71.28	-	71.28	To see client	

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
64.80	-	-	64.80
82.80	-	-	82.80
54.00	-	-	54.00
-	21.60	-	21.60
-	75.25	75.25	-
-	77.40	-	77.40
-	21.60	-	21.60
28.80	-	-	28.80
-	77.40	-	77.40
-	21.60	-	21.60
-	54.00	-	54.00
73.50	-	73.50	-
79.20	-	-	79.20
64.80	-	-	64.80
162.00	-	-	162.00
80.50	-	80.50	-
117.36	-	-	117.36
-	21.00	21.00	-
112.32	-	-	112.32
70.56	-	-	70.56
-	77.40	-	77.40
82.80	-	-	82.80
28.80	-	-	28.80
77.00	-	77.00	-
79.20	-	-	79.20
117.36	-	-	117.36
162.00	-	-	162.00
71.28	-	-	71.28

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Improper and Unsupported Travel Payments
For the period July 1, 1998 through May 31, 2004

Information provided on travel claim submitted by Ms. Stafford

Travel Date	Destination			Mileage		Total		Purpose of Travel
		Miles	Rate	Total	Meals	Cost		
04/15/04	Sioux City	221	0.36	79.56	-	79.56		To see client
04/19/04	Sioux City	220	0.36	79.20	-	79.20		To see client
04/22/04	Sioux City	230	0.36	82.80	-	82.80		To see client
04/26/04	Sioux City	198	0.36	71.28	-	71.28		To see client
05/27/04	Sioux City	220	0.36	79.20	-	79.20		To see client
Totals		<u>154,317</u>		<u>\$ 51,905.47</u>	<u>258.00</u>	<u>52,163.47</u>		

^ - Ms. Stafford visited the Fort Dodge Correctional Facility on this date.

Improper Amount	Unsupported Amount	Payment by:	
		Calhoun	Pocahontas
79.56	-	-	79.56
79.20	-	-	79.20
82.80	-	-	82.80
71.28	-	-	71.28
79.20	-	-	79.20
<hr/>	<hr/>	<hr/>	<hr/>
\$ 23,183.08	28,980.39	24,380.83	27,782.64

Exhibit D

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Visits to the Fort Dodge Correctional Facility
For the period September 23, 2003 through April 20, 2004

Date	Per Visitor Logs		Duration of Visit (hh:mm)	Estimated Travel Time (hh:mm)	Total (hh:mm)	Destination Identified on Travel Claim
	Time Signed In	Time Signed Out				
09/25/03	1:51 PM	3:27 PM	1:36	1:00	2:36	Fort Dodge
10/16/03	1:44 PM	4:12 PM	2:28	1:00	3:28	Clear Lake
11/06/03	1:43 PM	3:16 PM	1:33	1:00	2:33	Clarinda & Des Moines
11/24/03	1:47 PM	5:42 PM	3:55	1:00	4:55	# Woodward
12/01/03	1:13 PM	3:55 PM	2:42	1:00	3:42	Clear Lake & Nora Springs
12/04/03	1:33 PM	4:09 PM	2:36	1:00	3:36	Clarinda & Des Moines
12/11/03	1:13 PM	3:12 PM	1:59	1:00	2:59	# Des Moines
12/15/03	1:38 PM	4:12 PM	2:34	1:00	3:34	# Ames
12/18/03	1:14 PM	4:01 PM	2:47	1:00	3:47	# Woodward
01/05/04	2:19 PM	5:15 PM	2:56	1:00	3:56	Iowa City & Nora Springs
01/08/04	1:32 PM	4:11 PM	2:39	1:00	3:39	Guttenberg
01/15/04	1:17 PM	4:14 PM	2:57	1:00	3:57	# Woodward
01/22/04	1:29 PM	4:19 PM	2:50	1:00	3:50	Fort Dodge
02/05/04	2:29 PM	5:11 PM	2:42	1:00	3:42	Guttenberg & Rock Valley
02/06/04	2:51 PM	5:28 PM	2:37	1:00	3:37	Clarinda & Fort Dodge
02/09/04	3:30 PM	5:58 PM	2:28	1:00	3:28	# Waterloo
02/19/04	3:01 PM	5:51 PM	2:50	1:00	3:50	Iowa City
02/23/04	2:51 PM	5:48 PM	2:57	1:00	3:57	<i>No travel claim submitted</i>
Totals			47:06	18:00	65:06	

Ms. Stafford submitted a duplicate claim for this date. See **Exhibit B**.

Note: Although Ms. Stafford is salaried, she frequently took time away from work and identified the leave as "paid time back," indicating she had earned and was using compensatory time. Therefore, we have included any time outside Ms. Stafford's normal working hours in our calculation.

Report on the Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Staff

This special investigation was performed by:

Annette K. Campbell, CPA, Director
Billie Jo Heth, Staff Auditor
Jim Blekfeld, CPA, Senior Auditor



Tamera S. Kusian, CPA
Deputy Auditor of State

**Central Point of Coordination
For Calhoun and Pocahontas Counties**

Appendices

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Copies of Selected Claims Including Duplicate Trips

Unless Fully
Vouched

Pocahontas, Iowa 12-16, 2003

POCAHONTAS COUNTY, IOWA

To Bucky Stafford Dr.
[REDACTED]
 Pomeroy, Iowa 50575

12-10-03	went to Fort Dodge to see client 60 mi. at \$.36/mi	21 60	
12-11-03	went to Des Moines to see client 15 mi. at \$.36/mi	77 40	
12-12-03	went to Rock Rapids for staffing 70 mi. at \$.36/mi	97 20	
12-15-03	went to Ames to see client 70 mi. at \$.36/mi	64 80	
12-16-03	went to Fort Dodge to see client 60 mi. at \$.36/mi	21 60	
12-17-03	went to Iowa City to see client 440 mi. at \$.36/mi	158 40	
12-18-03	went to Woodward to see client 150 mi. at \$.36/mi	54 00	
		473 40	

PAID

DEC 23 2003

Pocahontas County Auditor

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Copies of Selected Claims Including Duplicate Trips

CALHOUN COUNTY, IOWA

In Account with Becky Stafford

Out of _____ Fund _____

All Claims Must Be Itemized

1-27-04	went to Carroll to see client 80mi. at .35/mi	28	00	
1-28-04	went to Des Moines to see client 215mi. at .35/mi	75	25	
1-29-04	went to Fort Dodge to see client 60mi. at .35/mi	21	00	
1-30-04	went to Woodward to see client 150mi. at .35/mi	52	50	
2-3-04	went to Clear Lake to see client 210mi. at .35/mi	73	50	
2-4-04	went to Ames to see client 180mi. at .35/mi	63	00	
2-5-04	went to Rock Valley to see client 230mi. at .35/mi	80	50	
2-6-04	went to Fort Dodge to see client 60mi. at .35/mi	21	00	
2-9-04	went to Waterloo to see client 312mi. at .35/mi	109	20	✓
2-11-04	went to Des Moines to see client 215mi. at .35/mi	75	25	✓
2-16-04	went to Rock Valley to see client 230mi. at .35/mi	80	50	✓
2-17-04	went to Carroll to see client 80mi. at .35/mi	28	00	✓
2-18-04	went to mtg. in Cherokee's court to Calhoun 61mi. at .35/mi	21	35	OK
2-19-04	went to mtg. in Iowa City's court to Calhoun 220mi. at .35/mi	77	00	OK
		806	05	
	2303 miles			

35-4

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Copies of Selected Claims Including Duplicate Trips

No Bill Allowed Unless Fully
Itemized

Pocahontas, Iowa 2-4, 2004

POCAHONTAS COUNTY, IOWA

To Berky Stafford

[Redacted]
Pomeroy, Iowa 50575

Iowa

1-27-04	went to Carroll to see client 80 mi. at \$.36/mi	28	80	
1-28-04	went to Des Moines to see client 215 mi. at \$.36/mi	77	48	
1-29-04	went to Fort Dodge to see client 60 mi. at \$.36/mi	21	60	
1-30-04	went to Woodward to see client 150 mi. at \$.36/mi	54	00	
2-3-04	went to Nora Springs to see client 220 mi. at \$.36/mi	79	20	
2-4-04	went to Ames to see client 180 mi. at \$.36/mi	64	80	
2-5-04	went to Huttonburg to see client 450 mi. at \$.36/mi	162	00	
2-6-04	went to Clarinda to see client 326 mi. at \$.36/mi	117	36	
		665	16	
PAID				
FEB 19 2004				
Pocahontas County Auditor				

Appendix 1

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Copies of Selected Claims Including Duplicate Trips

No Bill Allowed Unless Fully
Itemized

Pocahontas, Iowa 2-18 2004

POCAHONTAS COUNTY, IOWA

To Bucks Stafford c.

Amesbury, Iowa 50575

Iowa

112.32
70.56
112.32
77.40
82.80
28.80

484.20

2	X	2-9-04	went to Waterloo to see client 34 mi. at \$.36/mi	112.32	✓	
		2-11-04	went to Sioux City to see client 19 1/2 mi. at \$.36/mi	70.56		
2	X	2-12-04	went to New Mines to see client 15 mi. at \$.36/mi	77.40	✓	
2	X	2-16-04	went to Rock Valley to see client 23 mi. at \$.36/mi	82.80	✓	1
2	X	2-17-04	went to Carroll to see client 8 mi. at \$.36/mi	28.80	✓	1
OK		2-18-04	went to meeting in Cherokee 1/2 cost to Pocahontas County 4 mi. at \$.36/mi	21.96	1/2	
OK		2-19-04	went to Iowa City for mtg 1/2 cost to Pocahontas County 2 mi. at \$.36/mi	79.20	1/2	
				473.04		

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Copy of Notes for Visits with Selected Client

T.S.

12-15-03

Stopped briefly to double check with [REDACTED] to make sure he was satisfied with the services he was receiving.

12-16-03 BJS

1-12-04

Briefly stopped to see [REDACTED]. Everything is going good for him.

1-13-04 BJS

2-4-04

Everything continues to go well.

2-6-04 BJS

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Copy of a Portion of the Visitor's Log from the Fort Dodge Correctional Facility

Visitor Ins/Outs History By Visitor

Visitor Name: REBECCA STAFFORD

Offender Name: [REDACTED]

Offender Code: 00575 [REDACTED]

Sign In Date	Sign Out Date	Comments
Monday 2/23/2004 2:51:00 PM	Monday 2/23/2004 5:48:00 PM	
Thursday 2/19/2004 3:01:00 PM	Thursday 2/19/2004 5:51:00 PM	
Friday 2/13/2004 3:28:00 PM	Friday 2/13/2004 6:22:00 PM	
Monday 2/9/2004 3:30:00 PM	Monday 2/9/2004 5:58:00 PM	
Sunday 2/8/2004 1:33:00 PM	Sunday 2/8/2004 4:24:00 PM	
Friday 2/6/2004 2:51:00 PM	Friday 2/6/2004 5:28:00 PM	
Thursday 2/5/2004 2:29:00 PM	Thursday 2/5/2004 5:11:00 PM	
Sunday 2/1/2004 1:20:00 PM	Sunday 2/1/2004 4:08:00 PM	
Saturday 1/24/2004 1:32:00 PM	Saturday 1/24/2004 4:10:00 PM	
Thursday 1/22/2004 1:29:00 PM	Thursday 1/22/2004 4:19:00 PM	
Sunday 1/18/2004 1:34:00 PM	Sunday 1/18/2004 4:12:00 PM	
Thursday 1/15/2004 1:17:00 PM	Thursday 1/15/2004 4:14:00 PM	
Friday 1/9/2004 3:34:00 PM	Friday 1/9/2004 6:18:00 PM	
Thursday 1/8/2004 1:32:00 PM	Thursday 1/8/2004 4:11:00 PM	
Monday 1/5/2004 2:19:00 PM	Monday 1/5/2004 5:15:00 PM	
Thursday 1/1/2004 1:22:00 PM	Thursday 1/1/2004 4:11:00 PM	
Thursday 12/25/2003 1:58:00 PM	Thursday 12/25/2003 4:58:00 PM	
Monday 12/22/2003 1:19:00 PM	Monday 12/22/2003 4:09:00 PM	
Thursday 12/18/2003 1:14:00 PM	Thursday 12/18/2003 4:01:00 PM	
Monday 12/15/2003 1:38:00 PM	Monday 12/15/2003 4:12:00 PM	
Thursday 12/11/2003 1:13:00 PM	Thursday 12/11/2003 3:12:00 PM	
Saturday 12/6/2003 1:24:00 PM	Saturday 12/6/2003 4:07:00 PM	
Thursday 12/4/2003 1:33:00 PM	Thursday 12/4/2003 4:09:00 PM	
Monday 12/1/2003 1:13:00 PM	Monday 12/1/2003 3:55:00 PM	
Saturday 11/29/2003 2:43:00 PM	Saturday 11/29/2003 5:45:00 PM	
Thursday 11/27/2003 1:20:00 PM	Thursday 11/27/2003 4:13:00 PM	
Monday 11/24/2003 1:47:00 PM	Monday 11/24/2003 5:42:00 PM	
Thursday 11/20/2003 2:05:00 PM	Thursday 11/20/2003 4:55:00 PM	
Saturday 11/8/2003 3:27:00 PM	Saturday 11/8/2003 5:42:00 PM	
Thursday 11/6/2003 1:43:00 PM	Thursday 11/6/2003 3:16:00 PM	

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Copy of a Portion of the Visitor's Log from the Second Judicial Residential Facility

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
VISITOR LOG

Resident: _____

DATE	NAME OF VISITOR	ADDRESS & PHONE #	RELATIONSHIP	TIME		TRANSPORTATION	APPROVAL	
				IN	OUT		IN	OUT
2-28-04	Becky Stafford	[REDACTED] [REDACTED] [REDACTED]	friend	1900	2000			
3-7-04	Becky Stafford	" " " "	"	1900	2000			
3-6-04	Becky Stafford	" " " "	"	1900	2000			
3-6-04	[REDACTED]	Laurens [REDACTED]	daughter	1800				AA AA
3-13-04	[REDACTED]	"	q-daughter	"	"			" "
"	[REDACTED]	"	q-son	"	"			" "
"	[REDACTED]	"	friend	"	"			" "
3-20-04	Becky Stafford	"	"	"	"			
3-20-04	[REDACTED]	Laurens	daughter	11	21			AA AA
3/24/04	Becky Stafford	Pomroy	friend	1900	2100			AA AA
3/28/04	Becky Stafford	"	"	1900	2100			AA
4-6-04	Becky Stafford	"	"	1900	2100			
4-11-04	Becky Stafford	"	"	1900	2100			
4/13/04	Becky Stafford	"	"	1900	2100			AA
4-26-04	Becky Stafford	"	"	1900	2100			

04/95

Special Investigation of the
Central Point of Coordination for Calhoun and Pocahontas Counties

Copy of April 2004 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				6:30 to 4:30 10 hrs. April Fool's Day	7:00 to 12:00 12:30 to 3:30 6.5 hrs. 2	3
Daylight Savings Time Begins Palm Sunday 4	Full Moon 7:30 to 4:30 9 hrs. 5	7:30 to 12:00 1:00 to 3:30 7 hrs. Passover* 6	7:30 to 12:00 12:30 to 4:30 8.5 hrs. Order flowers today for Administrative Professionals' Week 7	7:30 to 11:00 3.5 hrs. 8	Day off 8 hrs. P.T.B. Good Friday 9	10
Last Quarter 11	Day off 8 hrs. P.T.B. Easter Monday 12	7:30 to 4:30 9 hrs. 13	7:30 to 11:30 12:00 to 4:00 8 hrs. 14	7:30 to 12:30 5 hrs. 15	7:30 to 11:30 12:30 to 2:30 6 hrs. 16	17
Administrative Professionals' Week Begins 18	New Moon 6:00 to 4:30 6:30 to 7:30 11.5 hrs. 19	6:00 to 4:30 10.5 hrs. 20	5:30 to 4:00 5:30 to 6:30 11.5 Administrative Professionals' Day 21	7:00 to 4:30 9.5 Earth Day 22	7:30 to 9:30 3:30 to 4:30 3 hrs. Order flowers today for Mother's Day 23	24
25	26	First Quarter 27	28	29	30	



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Encourage the spirit of kindness. Celebrate others with expressions of tenderness.



April

2004

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					